



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

28 May 2019

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors D Bell, J Blakey, L Brown, J Chaplow, K Corrigan,
S Dunn, D Freeman, D Hall, A Hopgood, L Hovvells, B Kellett,
J Lethbridge, C Marshall, E Mavin, L Mavin, M McKeon,
R Ormerod, E Scott, M Simmons, A Simpson, D Stoker,
P Taylor, F Tinsley, J Turnbull, M Wilkes and M Wilson).

Dear Sir/Madam

I Hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** to be held in the Main Hall - Town Hall, Durham, on Wednesday 5 June 2019 at 12.00 noon.

BUSINESS

1. Prayers
2. Apologies for Absence
3. Recording of Proceedings
4. Presentation of Mayoral Service Medals
5. Election of Mayor
6. Appointment of Deputy Mayor

Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the meeting will adjourn for 5 minutes

7. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor

County Hall, Durham, DH1 5UL
Tel: 03000 267202
Web Site: www.durham.gov.uk

8. Mayor's Acceptance Speech
9. Mayor to call on Retiring Mayor/Mayoress to receive the Past Mayor/Mayoress Jewels
10. Address by the Retiring Mayor
11. Vote of thanks to Retiring Mayor/Mayoress and Deputy Mayor
12. Mayor to call on Retiring Deputy Mayor to receive the Past Deputy Mayor Jewels
13. Presentation of Past Mayor for 2017/18 to receive the Past Mayor Jewels
14. Minutes of the meeting held on 27 March 2019 (Pages 5 - 6)
15. Declarations of interest, if any
16. Mayor's Announcements
17. Appointment of the following Officers:-
 - Pant Master
(Vacant pending appointment)
 - Billet Master
(Superintendent Chris Curtis, Durham Constabulary)
 - Macebearer
(Mr D Baker)
 - Swordbearer
(Mr S Lincoln)
 - Deputy Bearer
(Mr F Bilton)
 - Assistant Bearer
(Mr D Watson)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Pattinson)
 - Mayor's Chaplain
(The Dean of Durham)
18. Meetings of the Charter Trustees for the City of Durham - Report of the Clerk to the Charter Trustees (Pages 7 - 8)
19. Any other business

Yours faithfully
Clerk

- Note:** (i) Members are requested to be seated by 11.50 am.
- (ii) At the end of the Meeting and following photographs, refreshments will be served in the Lantern Room and Burlison Gallery.
- (iii) Robes are available in the Council Chamber