



Central Durham Crematorium Joint Committee

Date **Friday 27 September 2019**
Time **2.00 pm**
Venue **Committee Room 2 - County Hall, Durham**

Business

Part A

1. Apologies for Absence
2. Substitute Members
3. Minutes of the meeting held 26 June 2019 (Pages 3 - 10)
4. Declarations of Interest, if any
5. External Audit Annual Review of the Return for the year ended 31 March 2019: (Pages 11 - 20)
Joint Report of the Corporate Director of Regeneration and Local Services and the Corporate Director of Resources / Treasurer to the Joint Committee.
6. Quarterly Performance and Operational Report: (Pages 21 - 68)
Report of the Bereavement Services Manager and Registrar.
7. Financial Monitoring Report - Position at 31/08/19, with Projected Revenue and Capital Outturn at 31/03/20: (Pages 69 - 76)
Joint Report of the Corporate Director of Regeneration and Local Services and the Corporate Director of Resources / Treasurer to the Joint Committee.
8. Risk Register Update 2019/20: (Pages 77 - 84)
Joint Report of the Corporate Director of Regeneration and Local Services and the Corporate Director of Resources / Treasurer to the Joint Committee.
9. Internal Audit Charter: (Pages 85 - 106)
Report of the Chief Internal Auditor and Corporate Fraud Manager.

10. Annual Review of the System of Internal Audit:
(Pages 107 - 110)
Joint Report of the Corporate Director of Regeneration and Local Services and the Corporate Director of Resources / Treasurer to the Joint Committee.
11. Provision of Internal Audit and Risk Management Services 2020-2023: (Pages 111 - 126)
Report of the Chief Internal Auditor and Corporate Fraud Manager.
12. Budget Strategy Paper: (Pages 127 - 136)
Joint Report of the Corporate Director of Regeneration and Local Services and the Corporate Director of Resources / Treasurer to the Joint Committee.
13. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration.

Helen Lynch
Head of Legal and Democratic Services

County Hall
Durham
17 September 2019

To: **The Members of the Central Durham Crematorium Joint Committee**

Durham County Council: D Bell, J Blakey, D Brown, J Chaplow
(Chair), K Corrigan, A Hopgood,
P Jopling, B Kellett, H Liddle, S Quinn,
A Simpson and J Stephenson

Spennymoor Town Council: N Foster, B McAloon and C Sproat

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