



## **Central Durham Crematorium Joint Committee**

**Date** Thursday 1 October 2020  
**Time** 9.30 am  
**Venue** Remote Meeting - This meeting is being held remotely via Microsoft Teams

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### **Business**

#### **Part A**

#### **Items which are open to the Public and Press**

1. Apologies for Absence
2. Substitute Members
3. Minutes of the meeting held 29 January 2020 (Pages 3 - 12)
4. Declarations of Interest, if any
5. External Audit Annual Review of the Return for the year ended 31 March 2020: (Pages 13 - 20)  
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources / Treasurer to the Joint Committee.
6. Performance and Operational Report: (Pages 21 - 72)  
Report of the Bereavement Services Manager and Registrar.
7. Financial Monitoring Report - Position at 31/08/20, with Projected Revenue and Capital Outturn at 31/03/21: (Pages 73 - 80)  
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources / Treasurer to the Joint Committee.
8. Risk Register Update 2020/21 - 1: (Pages 81 - 88)  
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources / Treasurer to the Joint Committee.

9. Internal Audit Charter: (Pages 89 - 110)  
Report of the Interim Chief Internal Auditor and Corporate Fraud Manager.
10. Annual Review of the System of Internal Audit: (Pages 111 - 114)  
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources / Treasurer to the Joint Committee.
11. Budget Strategy Report: (Pages 115 - 124)  
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources / Treasurer to the Joint Committee.
12. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

**Helen Lynch**  
Head of Legal and Democratic Services

County Hall  
Durham  
23 September 2020

To: **The Members of the Central Durham Crematorium Joint Committee**

Durham County Council: D Bell, J Blakey, D Brown, J Chaplow (Vice-Chair), K Corrigan, A Hopgood, P Jopling, B Kellett, H Liddle, S Quinn, A Simpson and J Stephenson

Spennymoor Town Council: N Foster (Chair), B McAloon and C Sproat

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