



## **Annual Mountsett Crematorium Joint Committee**

**Date** Monday 28 June 2021  
**Time** 9.30 am  
**Venue** Council Chamber, County Hall, Durham

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### **Business**

#### **Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1. Membership of the Joint Committee
2. Apologies for Absence, if any
3. Substitute Members, if any
4. Declarations of Interest, if any
5. Appointment of Chair
6. Appointment of Vice-Chair
7. Minutes of the meeting held on 24 June 2021 (Pages 3 - 6)
8. Changes to Constitution/Terms of Reference: (Pages 7 - 20)  
Report of the Clerk to the Joint Committee.
9. 2020/21 Annual Governance Statement: (Pages 21 - 36)  
Joint Report of the Corporate Director of Neighbourhoods and  
Climate Change and Interim Corporate Director of Resources and  
Treasurer to the Joint Committee.
10. Revenue Outturn and Joint Committees Annual Return for the  
Financial Year Ended 31 March 2021: (Pages 37 - 54)  
Joint Report of the Corporate Director of Neighbourhoods and  
Climate Change and Interim Corporate Director of Resources and  
Treasurer to the Joint Committee.

11. Mountsett Crematorium Performance and Operational Report:  
(Pages 55 - 58)  
Report of the Bereavement Services Manager and Registrar.
12. Forward Plan 2021/22: (Pages 59 - 64)  
Report of the Interim Corporate Director of Resources and  
Treasurer to the Joint Committee.
13. Such other business as in the opinion of the Chairman of the  
meeting is of sufficient urgency to warrant consideration

**Helen Lynch**  
Head of Legal and Democratic Services

County Hall  
Durham  
18 June 2021

To: **The Members of the Mountsett Crematorium Joint  
Committee**

**Durham County Council:**

Councillors: A Batey, B Bainbridge, J Charlton, C Hampson, A Hanson,  
P Heaviside, K Rooney and M Walton

**Gateshead Council:**

Councillors D Bradford (Vice-Chair), K Dodds, Burnett, L Green,  
S Green and M Ord