



Mountsett Crematorium Joint Committee

Date Tuesday 28 September 2021
Time 2.00 pm
Venue Council Chamber, County Hall, Durham

Business

Part A

**[Items during which the Press and Public are welcome to attend.
Members of the Public can ask questions with the Chairman's
agreement]**

1. Apologies for Absence, if any
2. Substitute Members
3. Minutes of the Meeting held on 28 June 2021 (Pages 3 - 6)
4. Declarations of Interest, if any
5. External Audit Annual Review of the Return for the year ended 31 March 2021 (Pages 7 - 18)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources (Interim) and Treasurer to the Joint Committee.
6. Performance and Operational Report (Pages 19 - 64)
Report of the Bereavement Services Manager and Registrar.
7. Financial Monitoring Report - Position at 31/08/21, with Projected Outturn at 31/03/22 (Pages 65 - 74)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources (Interim) and Treasurer to the Joint Committee.
8. Risk Register Update 2021/22 - 1 (Pages 75 - 82)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources (Interim) and Treasurer to the Joint Committee.

9. Internal Audit Charter (Pages 83 - 106)
Report of the Interim Chief Internal Auditor and Corporate Fraud Manager.
10. Annual Review of the System of Internal Audit (Pages 107 - 112)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and the Corporate Director of Resources (Interim) and Treasurer to the Joint Committee.
11. Such other business as in the opinion of the Chairman of the meeting is of sufficient urgency to warrant consideration

Helen Lynch
Head of Legal and Democratic Services

County Hall
Durham
20 September 2021

To: **The Members of the Mountsett Crematorium Joint Committee**

Durham County Council:-

Councillors: V Andrews, B Bainbridge, A Batey (Chair), J Charlton, C Hampson, A Hanson, P Heaviside, K Rooney and M Walton

Gateshead Council:

Councillors D Bradford (Vice-Chair), Burnett, K Dodds, L Green, S Green and M Ord

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