



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

23 August 2021

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors A Simpson, D Freeman, J Blakey, L Brown,
J Chaplow, J Elmer, C Fletcher, O Gunn, D Hall,
A Hopgood, L Hovvels, G Hutchinson, B Kellett, E Mavin,
L Mavin, M McKeon, D Nicholls, R Ormerod, E Scott,
M Simmons, D Stoker, P Taylor, M Wilkes and M Wilson).

Dear Sir/Madam

A Special Meeting of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** will be held in the Main Hall, Town Hall, Durham, on Tuesday 31 August 2021 at 1.30 pm.

BUSINESS

Part A

Items which are open to the Public and Press

1. Prayers
2. Apologies for Absence
3. Declarations of interest, if any
4. Recording of Proceedings
5. The Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor
6. Mayor's Acceptance Speech

7. Mayor to call on Retiring Mayor/Consort to receive the Past Mayor/Consort Jewels
8. Address by the Retiring Mayor
9. Vote of thanks to Retiring Mayor/Consort and Deputy Mayor/Mayoress
10. Mayor to call on Retiring Deputy Mayor/Mayoress to receive the Past Deputy Mayor/Mayoress Jewels
11. Mayor's Announcements
12. Presentation of Mayoral Service Medals
13. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.
14. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information.

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

15. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.

Please Note:

- i) Members are requested to be seated by 1.20 pm;
- ii) Robes are available in the Town Hall Council Chamber.

Yours faithfully
Clerk