



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

21 March 2023

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors D Freeman, L Mavin, J Blakey, L Brown,
J Chaplow, J Elmer, C Fletcher, O Gunn, D Hall,
A Hopgood, L Hovvels, G Hutchinson, B Kellett, E Mavin,
M McKeon, D Nicholls, R Ormerod, E Scott, M Simmons,
A Simpson, D Stoker, P Taylor, M Wilkes and M Wilson).

Dear Sir/Madam

A Meeting of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** will be held in Committee Room 1A , County Hall, Durham, on Wednesday 29 March 2023 at 11.30 am.

Please Note: In the event that Full Council runs beyond 11.30am, the Charter Trustee meeting will commence immediately following the County Council meeting.

BUSINESS

Part A

Items which are open to the Public and Press

1. Apologies for Absence
2. Minutes of the meeting held on 25 January 2023
(Pages 3 - 4)
3. Declarations of interest, if any

4. Nominations for the Mayor and Deputy Mayor
5. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration
6. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

7. Appointment of Recorder - Report of the Clerk to the Charter Trustees (Pages 5 - 20)
8. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

Yours faithfully
Clerk

CHARTER TRUSTEES FOR THE CITY OF DURHAM

At the **Meeting** of the **Charter Trustees for the City of Durham** held in Committee Room 2, County Hall, Durham, on Wednesday 25 January 2023 at 11.30 am

Present: The Right Worshipful the Mayor of Durham, Councillor D Freeman (in the Chair) and Councillors J Blakey, L Brown, J Elmer, C Fletcher, A Hopgood, L Hovvels, G Hutchinson, D Nicholls, R Ormerod, E Scott, M Simmons, A Simpson, P Taylor, M Wilkes and M Wilson

Prior to the commencement of the meeting, the Mayor formally reported the deaths of former Mayor of Durham, Alderman Stephen T McDonnell and former Mayor of Durham, Alderman Mary Hawgood.

Alderman Stephen T McDonnell was Mayor in 1995/96 and represented Coxhoe Ward on Durham City Council between 1987 and 2009.

Alderman Mary Hawgood was Mayor in 2004/05 and represented Newton Hall Ward on Durham County Council between 1993 and 1997 and Framwellgate Ward on Durham City Council between 1991 and 2003 and Crossgate and Framwellgate Moor Ward on Durham City Council between 2003 and 2007.

Trustees stood in a moments silence as a mark of respect.

1 Apologies for Absence

Apologies for absence were received from Councillors J Chaplow, O Gunn, D Hall, M McKeon and D Stoker.

2 Minutes

The Minutes of the meeting held on 19 October 2022 were confirmed as a correct record and signed by the Mayor.

3 Declarations of Interest

There were no declarations of interest.

Councillors J Elmer and E Scott joined the Meeting at 12.43 am

4 2023/24 Budget

Charter Trustees considered a report of the Treasurer that provided information to enable Charter Trustees to determine the appropriate budget requirement for the Charter Trust for 2023/24 and the basic level of council tax required for 2023/24 (for copy of report, see file of minutes).

The Treasurer was in attendance to present the report and advised Trustees of the budget options and the deadline for the 2023/24 precept.

In response to a question in relation to inflation forecasts, the Treasurer indicated that they looked at the forecast for inflation across 2023/24 to determine the rate of increase to apply against budgets and commented that rising energy prices were contributing to inflation.

Resolved: (i) That the forecast of outturn position for 2022/23 be noted.

(ii) That the council tax requirement of £53,937 and a £2.00 precept for 2023/24 be agreed.

(iii) That the deadline for agreeing the precept for 2023/24 be noted.

(iv) That the requirement to keep the agreed precept of £2.00 for 2023/24 to 2025/26 under review on an annual basis be noted.

5 Any Other Business

The Clerk advised Trustees that it was proposed to hold the Annual meeting of the Trust on Wednesday 7 June 2023 at Durham Town Hall and asked Trustees to save the date in their diaries.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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