



## **Central Durham Crematorium Joint Committee**

**Date** Thursday 29 September 2022  
**Time** 3.00 pm  
**Venue** Committee Room 2, County Hall, Durham

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### **Business**

#### **Part A**

#### **Items which are open to the Public and Press**

1. Apologies for Absence
2. Substitute Members
3. Minutes of the meeting held 29 June 2022 (Pages 5 - 8)
4. Declarations of Interest, if any
5. External Audit Annual Review of the Return for the year ended 31 March 2022 (Pages 9 - 20)  
Joint report of Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee
6. Performance and Operational Report (Pages 21 - 104)  
Report of the Bereavement Services Manager and Registrar.
7. Financial Monitoring Report - Position at 31/08/22, with Projected Revenue and Capital Outturn at 31/03/23 (Pages 105 - 114)  
Joint report of Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee

8. Risk Register Update 2022/23 Review 1 (Pages 115 - 124)  
Joint report of Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee
9. Internal Audit Charter (Pages 125 - 146)  
Report of the Chief Internal Auditor and Corporate Fraud Manager
10. Annual Review of the System of Internal Audit (Pages 147 - 152)  
Joint report of Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee
11. Provision of Internal Audit and Risk Management Services 2023-2026 (Pages 153 - 166)  
Report of the Chief Internal Auditor and Corporate Fraud Manager
12. Budget Strategy Report (Pages 167 - 178)  
Joint report of Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee
13. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration
14. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

## **Part B**

### **Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)**

15. Letter Regarding Potential Sale (Pages 179 - 184)  
Report of Neighbourhood Protection Manager
16. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

**Helen Lynch**  
Head of Legal and Democratic Services

County Hall  
Durham  
21 September 2022

To: **The Members of the Central Durham Crematorium Joint  
Committee**

Durham County Council: J Chaplow (Vice-Chair), J Blakey,  
D Brown, J Cosslett, K Fantarrow,  
S Quinn, K Robson, A Simpson,  
M Stead, C Varty and M Wilson

Spennymoor Town Council: N Foster (Chair), C Maddison and  
D Ranyard

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**Contact: Jo March**

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