



Mountsett Crematorium Joint Committee

Date **Thursday 29 September 2022**

Time **9.30 am**

Venue **Chapel - Mountsett Crematorium, Dipton**

Business

Part A

**[Items during which the Press and Public are welcome to attend.
Members of the Public can ask questions with the Chairman's
agreement]**

1. Apologies for absence, if any
2. Substitute Members
3. Minutes of the Meeting held on 29 June 2022 (Pages 5 - 8)
4. Declarations of Interest, if any.
5. External Audit Annual Review of the Return for the year ended 31 March 2022 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 9 - 20)
6. Performance and Operational Report - Report of Graham Harrison, Bereavement Services Manager & Registrar (Pages 21 - 72)
7. Financial Monitoring Report - Position at 31/08/22, with Projected Outturn at 31/03/23 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 73 - 80)
8. Risk Register Update 2022/23 Review 1 - Joint Report of the Corporate Director, Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 81 - 90)
9. Internal Audit Charter - Report of the Chief Internal Auditor and Corporate Fraud Manager (Pages 91 - 114)

10. Annual Review of the System of Internal Audit - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 115 - 120)
11. Provision of Internal Audit and Risk Management Services 2023 to 2026 - Report of the Chief Internal Auditor and Corporate Fraud Manager (Pages 121 - 134)
12. Budget Strategy Report - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 135 - 144)
13. Such other business as in the opinion of the Chairman of the meeting is of sufficient urgency to warrant consideration.
14. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information.

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

15. Letter regarding potential sale - Report of the Neighbourhood Protection Manager (Pages 145 - 150)

Helen Lynch

Head of Legal and Democratic Services

County Hall
Durham
21 September 2022

To: **The Members of the Mountsett Crematorium Joint Committee**

Durham County Council:-

Councillors: V Andrews, A Batey, J Charlton, C Hampson, A Hanson, P Heaviside, D Oliver, K Rooney and M Walton

Gateshead Council:

Councillors D Bradford (Vice-Chair), K Dodds, L Green, S Green and M Ord

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