



Central Durham Crematorium Joint Committee

Date **Wednesday 27 September 2023**
Time **5.00 pm**
Venue **Durham Crematorium, South Road, Durham**

Business

Part A

Items which are open to the Public and Press

1. Apologies for Absence
2. Substitute Members
3. Minutes of the meeting held 29 June 2023 (Pages 3 - 8)
4. Declarations of Interest, if any
5. External Audit Annual Review of the Return for the year ended 31 March 2023: (Pages 9 - 20)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee.
6. Quarterly Performance and Operational Report: (Pages 21 - 72)
Report of the Bereavement Services Manager and Registrar.
7. Financial Monitoring Report - Position at 31/08/23, with Projected Revenue and Capital Outturn at 31/03/24: (Pages 73 - 82)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee.
8. Risk Register Update 2023/24 Review 1: (Pages 83 - 90)
Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee.
9. Internal Audit Charter: (Pages 91 - 112)
Report of the Chief Internal Auditor and Corporate Fraud Manager.

10. Annual Review of the System of Internal Audit:
(Pages 113 - 116)

Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee.

11. Budget Strategy Report: (Pages 117 - 128)

Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee.

12. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

Helen Bradley
Head of Legal and Democratic Services

County Hall
Durham
19 September 2023

To: **The Members of the Central Durham Crematorium Joint Committee**

Durham County Council: S Quinn (Chair), R Adcock-Forster,
J Blakey, D Brown, J Chaplow,
J Cosslett, K Robson, A Simpson,
M Stead, C Varty and M Wilson

Spennymoor Town Council: N Foster (Vice-Chair), C Maddison and
D Ranyard

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