



Annual Central Durham Crematorium Joint Committee

Date **Friday 28 June 2024**

Time **2.00 pm**

Venue **Council Chamber, Spennymoor Town Council**

Business

Part A

Items which are open to the Public and Press

- 1 Membership of the Joint Committee
- 2 Appointment of Chair
- 3 Appointment of Vice-Chair
- 4 Apologies for Absence
- 5 Substitute Members
- 6 Minutes of the meeting held 24 April 2024 (Pages 3 - 6)
- 7 Declarations of Interest, if any
- 8 Changes to the Constitution/Terms of Reference - Report of the Clerk to the Joint Committee (Pages 7 - 22)
- 9 Forward Plan 2024/25 - Report of the Corporate Director of Resources and Treasurer to the Joint Committee (Pages 23 - 28)
- 10 Quarterly Performance and Operational Report - 1 April to 31 May 2024 - Report of the Bereavement Services Manager and Registrar (Pages 29 - 34)
- 11 Annual Governance Statement 2023/24 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 35 - 52)
- 12 Revenue Outturn and Joint Committees Annual Return for the Financial Year Ended 31 March 2024 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 53 - 72)

- 13 Fees and Charges 2024/25 - Mid-Year Increase - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 73 - 82)
- 14 Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration
- 15 Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

- 16 Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

Helen Bradley

Director of Legal and Democratic Services

County Hall
Durham
20 June 2024

To: **The Members of the Central Durham Crematorium Joint Committee**

Durham County Council: R Adcock-Forster, J Blakey, D Brown,
J Chaplow, J Cosslett, S Quinn,
K Robson, A Simpson, M Stead, C Varty
and M Wilson

Spennymoor Town Council: N Foster, C Maddison and D Ranyard

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