



Annual Mountsett Crematorium Joint Committee

Date **Tuesday 2 July 2024**

Time **9.30 am**

Venue **Chapel - Mountsett Crematorium, Dipton**

Business

Part A

**[Items during which the Press and Public are welcome to attend.
Members of the Public can ask questions with the Chairman's
agreement]**

1. Membership of the Joint Committee
2. Appointment of Chair
3. Appointment of Vice-Chair
4. Apologies for Absence
5. Substitute Members
6. Minutes of the meeting held 29 April 2024 (Pages 3 - 6)
7. Declarations of Interest, if any
8. Changes to the Constitution/Terms of Reference - Report of the Clerk to the Joint Committee (Pages 7 - 20)
9. Forward Plan 2024/25 - Report of the Corporate Director of Resources and Treasurer to the Joint Committee (Pages 21 - 26)
10. Quarterly Performance and Operational Report - 1 April to 31 May 2024 - Report of the Bereavement Services Manager and Registrar (Pages 27 - 32)
11. Annual Governance Statement 2023/24 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 33 - 50)

12. Revenue Outturn and Joint Committees Annual Return for the Financial Year Ended 31 March 2024 - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 51 - 68)
13. Fees and Charges 2024/25 - Mid-Year Increase - Joint Report of the Corporate Director of Neighbourhoods and Climate Change and Corporate Director of Resources and Treasurer to the Joint Committee (Pages 69 - 78)
14. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration
15. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

Part B

Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)

16. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

Helen Bradley

Director of Legal and Democratic Services

County Hall
Durham
24 June 2024

To: **The Members of the Mountsett Crematorium Joint Committee**

Durham County Council:-

Councillors: V Andrews, G Binney, J Charlton, C Hampson, A Hanson, P Heaviside, D Oliver, K Rooney and M Walton

Gateshead Council:

Councillors K Dodds, A Geddes, F Geddes, S Green, M Hall and M Ord

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