

DURHAM COUNTY COUNCIL

At a Meeting of **Human Resources Committee** held in Committee Room 2, County Hall, Durham on **Thursday 12 March 2015 at 10.00 am**

Present:

Councillor M Williams (Chairman)

Members of the Committee:

Councillors S Iveson (Vice-Chairman), J Armstrong, J Blakey, A Bonner, J Clark, K Dearden, O Gunn, D Hicks, I Jewell, B Moir, S Morrison and K Thompson

Also Present:

J Kemp – HR Support and Advice Manager
L Mason – HR Business Lead, Neighbourhoods
S Urwin – Senior Human Resources Officer

1 Apologies for Absence

Apologies for absence were received from Councillors R Bell, J Brown, J Buckham, J Hillary and R Ormerod.

2 Substitute Members

There were no substitute Members.

3 Declarations of Interest

There were no declarations of interest.

4 Minutes

The Minutes of the meeting held on 6 February 2015 were agreed as a correct record and were signed by the Chairman.

5 Exclusion of the Public

Resolved:

That under Section 100(A)(4) of the Local Government Act 1972, the public were excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act.

6 Applications for Early Retirement and/or Voluntary Redundancy for Council Employees

Consideration was given to the joint report of the Corporate Director, Neighbourhood Services and the Head of Human Resources (for copy see file of Minutes).

In discussing the applications reference was made to the duties of the employee at paragraph 5 in the report and Members were advised that the Service had upskilled the wider Team. This allowed the Service to support the application which would contribute towards efficiencies identified in the MTFP.

Councillor Jewell referred to the redundancy figure quoted in respect of an employee identified in paragraph 6 in the report. The Committee was informed that the amount payable was due to the length of service and hours worked by the employee. The HR Business Lead, Neighbourhoods advised that on making application employees were advised of their entitlement but would ratify the amount specified in this case.

The Chairman asked that the usual letter be sent to the employees thanking them for their services to the Authority and wishing them well for the future.

Resolved:

That

- i) the cases of Early Retirement and Voluntary Redundancy be noted and agreed with effect from the date shown in the report;
- ii) the cases of Compulsory Redundancy be noted with effect from the dates specified in the report.

7 Matters Arising from the Minutes

Workforce Reorganisation and Redundancy – Update on Activity (minute numbered 9 refers).

As requested at the last meeting of the Committee J Kemp, HR Support and Advice Manager provided Members with total employment figures for the quarter ended December 2010 and the quarter ended December 2014.

With regard to the request for information regarding Apprenticeships she advised that the current position was currently being updated and details would be provided to Members in due course.

Resolved:

That the information given be noted and further information regarding Apprenticeships be awaited.