

<p>Overview and Scrutiny Work Programme 2019/20</p> <p>Corporate Overview and Scrutiny Management Board (COSMB)</p> <p>Lead officer: Jenny Haworth</p> <p>Key service contact: Jeff Garfoot</p>	<p>Note:</p> <p>Overview and Scrutiny Review – A systematic six monthly review of progress against recommendations/action plan</p> <p>Scrutiny/Working Group – In-depth review/light touch review</p> <p>Overview/progress – Information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review</p> <p>Performance/Budget – Ongoing quarterly monitoring performance reports/budgets</p>
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	When	Who	Outcome	Comment
O/S Review				
Scrutiny/Working Group (light touch/in-depth review)				
Budget and MTFP process	13 Sept 2019 22 October 2019 16 Dec 2019 14 Feb 2020 (to be confirmed)	Jeff Garfoot/ Jenny Haworth	To enable scrutiny members to comment and feed into MTFP and budget setting process.	To look at any issues/reviews linked to achieving savings within the MTFP. Update reports considered by COSMB

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Overview/Progress				
Transformation Programme, including: <ul style="list-style-type: none"> • ICT Strategy • Organisational Development • Use of premises/modern ways of working 	Periodic updates	Lorraine O'Donnell/Andy Palmer <ul style="list-style-type: none"> • Alan Patrickson • Alison Lazazzera • Andy Palmer 	To update members on the Transformation Programme.	Members' information
Regulation of Investigatory Powers quarterly report	2018/19 Quarter 4 21 June 2019 2019/20 Quarter 1/2 16 Dec 2019 Quarter 3 14 Feb 2020	Kamila Coulson-Patel	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) on a quarterly basis.	Members' information
Regulation of Investigatory Powers annual report	22 October 2019	Kamila Coulson-Patel	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA).	Members' information
Customer Feedback – Compliments, Complaints and	2018/19 Q4 21 June 2019 2019/20	Vicki Murray	To inform Members of the Customer Feedback report on a quarterly basis.	Members' information

	When	Who	Outcome	Comment
Suggestions quarterly report	Q1 13 Sept 2019 Q2 16 Dec 2019 Q3 20 March 2020		To present key messages in relation to the management and handling of statutory representations for Children and Adults Social Services.	
Overview and Scrutiny Annual Report	21 June 2019	Jenny Haworth	Members to sign off the Overview and Scrutiny Annual Report	Members' information, and circulated widely
Notice of Key Decisions	At each COSMB	Jackie Graham	To monitor additions/ amendments	Members' information
Performance/Budget				
Performance Quarterly reporting (Transformation and Partnerships and Resources)	2018/19 Q4 21 June 2019 2019/20 Q1 13 Sept 2019 Q2 16 Dec 2019 Q3 20 March 2020	Jenny Haworth		Standing item
Budget Outturn Report Quarterly reporting (Transformation and Partnerships and Resources)	2018/19 Q4 21 June 2019 2019/20 Q1 13 Sept 2019	Ian Herberson/Michael Grogan		Standing item

	When	Who	Outcome	Comment
	Q2 16 Dec 2019 Q3 20 March 2020			
Regular updates				
Implications of the Government's policy programme	Cabinet report	Jenny Haworth		
Welfare reform and poverty action plan updates	Cabinet report	Emma Gardner/Kevin Edworthy		
MTFP delivery updates	Cabinet report	Andy Palmer		
County Durham Partnership update	Cabinet report	Julie Bradbrook		
Chairs' briefings	At each COSMB	Chair		
Petitions updates Quarterly	21 June 2019 13 September 2019 16 December 2019 20 March 2020	Jackie Graham		