

# Bar Lux

Durham County Council  
Licensing Sub-Committee  
1430 Hrs - 31 July 2019

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## Documents lodged on behalf of the applicant

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In my capacity as the agent acting for the applicant, I have liaised extensively with the Police Licensing Team via telephone and email with Sergeant Dean Haythornwaite. I have also voluntarily submitted a suite of conditions to be added to the operating schedule of the premises licence, {Which are more relevant and more enforceable conditions} in addition to offering to reduce the hours for licensable activities.

We strongly believe this premises can be “turned around” with a strong management team, a good SIA door company, and robust policies being in place. The management team will always ensure that they uphold and promote the licensing objectives and step up to the mark.

The following documents have been utilised during mediation and, are now submitted to the subcommittee:

- Premises Licence and Site Operations Training Manual
- Challenge 25
- Incident Log book
- Refusals Register
- Staff Training test papers
- Dress code
- Last entry is at 0100 hours
- Signage
  - [i] To mitigate noise and nuisance[RELLL1], and show consideration to neighbours
  - [ii] Stating last entry time of 0100 hrs
  - [iii] Management have the right to refuse entry
- Three Personal Licence holders within the management team
- SIA door company policies [i] Search policy [ii] Mission statement [iii] Door staff operation management and Pubwatch [iv] Standards of behaviour

During the mediation process, I have liaised on a regular basis with the police licensing team in order to find a middle ground. Additionally the applicant has offered the reduction in opening hours and the sale of alcohol hours, as evidence that he is very willing and very keen to work with those who have shown concerns for this application: Sale of alcohol – reduced from **0300 to 0200 hrs**

## **Bar Lux Ltd**

### **Proposed voluntary conditions to be included in the operating schedule of the premises licence.**

#### **General**

At all times when the premises is open to the public for any licensable activity, there are sufficient competent staff on duty to fulfil the conditions of the premises licence, and to uphold all of the licensing objectives. This will always be no less than two personal licence holders present at all times the premises are open for licensable activities.

#### **The prevention of crime and disorder**

**CCTV** - The Premises will operate a CCTV system at all times the premises are open for licensable activities. The CCTV system used shall record for a minimum of 31 days. All images held by the CCTV system will be made available to any of the Responsible Authority upon reasonable request. The Premises Licence Holder shall ensure the CCTV system is recording whenever the premises is open for licensable activities.

Refusals log will be kept at the premises and completed on any occasion a sale is refused; this will be made available to all Responsible Authorities on request. The refusals log is to be signed by the DPS on a regular basis, even if there are no refusals.

Challenge 25. - A proof of age scheme will be in place and relevant ID will always be requested for Challenge 25, a refusals log will be used at all times.

**Pubwatch** – Both the DPS and head door person {SIA} will regularly attend Pubwatch and will ensure they are in possession of updated lists of those banned from licensed premises within the area. This information is to be conveyed to all staff working at the premises.

**Staff Training** - All staff involved in the sale of alcohol will be fully trained in the main aspects of the Licensing Act 2003, records will be kept of all training and retraining will take place every 6 months. All new members of staff will be trained prior to commencing employment.

**Incident Book** - will be kept at the premises and completed on any occasion an incident takes place, this book will be maintained by door staff and signed off by both the head door person and the DPS. This is to be made available to all Responsible Authorities on request.

**Signage** – Signage is to be prominently placed near the entrance of the venue, stating {1} that management have the right to refuse entry and that there is a last entry policy of 0100 hours for all customers.

The venue is to operate a full Polycarbonate glasses only policy, all drinks are to be dispensed into the glasses for all customers. There will be an exception of wine and champagne at private parties.

**Door staff {SIA}** The door staff profile will consist of identification for the member of staff. A copy of his/her SIA badge, Passport or driving Licence. If the proof of identification is anything older than the photo driving licence, then the member of staff will need proof of address, which must be a copy of a utility bill and dated within the last six months.

The Premises Licence Holder shall ensure that Door supervisors stationed outside the premise will wear hi-visibility jackets/coats, and will have their SIA badge held in a clear arm sleeve. Door Supervisors inside the premises will wear hi-visibility waistcoats, again with their SIA badge held in a clear arm sleeve.

**Public safety**

A Challenge 25 proof of age scheme shall be in place at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram.

All staff involved in the sale of alcohol will be fully trained in the main aspects of the Licensing Act 2003 and refresher training will take place every 6 months. A register of all staff training is to be maintained and be made available to any responsible authority.

The Premises Licence Holder shall ensure that all entrances, exits and passageways are always kept clear of debris or furniture.

**The prevention of public nuisance**

Signage is to be displayed in a prominent position requesting that customers leave the premises quietly and show consideration to neighbours.

All waste produced by the premises will be disposed of appropriately

Staff will pay particular attention to ensuring the frontage is kept clean and free of debris.

Also pointing out to customers the .Clear signage requesting that patrons leave quietly

**The protection of children from harm**

Challenge 25 - A strict Challenge 25 will be in place and staff training will be both comprehensive and reviewed on a regular basis; with records being held at the premises; and made available for inspection by any Responsible Authority at reasonable notice. Challenge 25 posters will be prominently displayed.

Children will not be allowed on the premises after 2100 hrs, except when there is a private function; and only then when accompanied by an adult.

**Rob Edge**

**Director**

**Licence Leader Ltd**