

## Appendix 2

## Single Use Plastic Action Plan

Objective	Action ref.	Action	Responsibility	By when?	Update 4 October 2019
<b>Corporate / Procurement Services</b>					
Remove single use plastics from council premises.	P1	Consider a range of 'Plastic Pledges' which is fit for purpose for DCC and its partners to adopt.	DCC	November 2018	<b>COMPLETE.</b>
	P2	Introduce a bespoke local pledge for County Durham to combat the use of unnecessary SUPs, designed not only with the Council in mind but also partners.	DCC	February 2019	<b>COMPLETE.</b>  Local pledge and logo adopted. County wide promotion via SUP network from 5 June 2019 (World Environment Day).  Communications Plan produced.
	P3	Undertake an internal audit across DCC buildings and services to establish the level of SUP usage.	Procurement / Waste Management	July 2018	<b>COMPLETE.</b>
	P4	Update the core list of supplies on the council's system to remove single use plastics where possible.	Procurement	October 2018	<b>COMPLETE.</b>  Ongoing.  Work to date has included reducing packaging on fruit and veg with JR Holland, reductions in packaging for stationary supplies via Banner and discussions

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					around future vending machine contracts.  Future initiatives will include working with NEPO to reduce SUPs.
	P5	Produce and undertake a SUP survey with key suppliers in order to understand and influence the reduction of SUPs.	Procurement	July 2018	<b>COMPLETE.</b>
	P6	DCC and Partners to reconsider issuing SUP 'free gifts' at promotional events.	Procurement / Partners / Service Areas	October 2018- October 2019	All Wagg catalogue to be investigated further by all partners (Eco catalogue).
Encourage contracted providers to use alternatives to single use plastics.	P7	Include in future DCC contract specifications the consideration to use SUP alternatives where possible.	Procurement	January - April 2019	<b>COMPLETE.</b>  Procurement Strategy specifications to reference SUP reductions.
	P8	Engage with contractors via the North East Procurement Organisation in order to source alternatives to SUPs.	Procurement	August 2018- August 2019	Initial meeting in relation to SUPs held August 2018.  Follow up meetings held April and September 2019. DCC to attend future regional meetings. Procurement to update

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					<b>4 October 2019</b>
					NEPO in relation to the work carried out by task group.  NEPO to adopt a version of the DCC SUP pledge to promote at a regional level.

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<b>DCC Catering Services</b>					
Remove the use of unnecessary single use plastics in catering services and source alternatives to SUPs.	C1	Continue to promote the DCC reusable cup to staff.	Catering Services / Communications	October 2018-October 2019	<b>COMPLETE.</b>  Ongoing.
	C2	Source alternatives for SUPs across DCC's catering services.	Catering Services	October 2018	<b>COMPLETE.</b>  Under regular review.
	C3	Identify SUP use in Culture and Sport catering venues and develop a reduction strategy for implementation.	Catering Services / Culture & Sport	December 2018	<b>COMPLETE.</b>  Canned water to be introduced at Freemans Quay Leisure Centre and via Durham University (Marlish). Alternatives to Sups have already been implemented in catering services.

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	C4	Develop communication messages to the customer in relation on achievements so far with regards to the reduction of SUP's within DCC catering sites.	Catering Services / DCC Communications	October 2018 – October 2019	More signage required in order to raise awareness of SUP alternatives across DCC and partner organisations.
	C5	Design and plan new takeaway concepts for the new civic menu roll out that incorporate the elimination of SUP's.	Catering Services / DCC Communications	October 2018- October 2019	<b>COMPLETE.</b> DCC catering services to introduce SUP alternatives in the new civic building.

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<b>Consumer Protection Services</b>					
Influence traders and street operators to seek alternatives to single use plastics.	CP1	Review the DCC Licensing Act Policy in order to incorporate the reduction of or alternatives to SUPs where possible, subject to conditions.	Consumer Protection	March 2019	<b>COMPLETE.</b> DCC Statement of Licensing Policy will be taken to full Council for adoption in October 2019, this will reference a ban on straws being readily available, takeaway boxes and cups made from expanded polystyrene.
	CP2	Review the DCC Street Trading Policy in order for alternatives to SUPs be provided where possible, subject to conditions.	Consumer Protection	March 2019	All traders will be encouraged to sign up to the Single Use Plastics Pledge.

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	CP3	Review the DCC Market Operator Agreements in order to influence the use of SUPs.	Consumer Protection	March 2019	Limited progress in this area to date, consumer protection to contact Nobles as part of initial SUP reduction engagement.
<b>DCC Children &amp; Young Peoples Services (Education)</b>					
Promote alternatives to single use plastics to County Durham schools.	E1	Engage with DCC schools catering provider to look at opportunities to reduce SUP's in school catering.	CYPS	October 2018- July 2019	<b>COMPLETE.</b> Taylor Shaws have introduced a policy across all schools catering contracts to reduce SUPs. Separate policy available upon request.  Individual examples of schools' initiatives to be fed back to task group.
	E2	Develop and promote circular economy learning resources with schools across the County.	CYPS / Waste Management	January 2018- July 2019	Ongoing links to be promoted across school network.  Online SUP pledge to be promoted via the school extranet system.
	E3	Link the UN Sustainable Development Goals and the issue of SUP's in new learning opportunities for schools.	CYPS	January 2018- July 2019	Ongoing links to be promoted across school network.

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<b>DCC Highways</b>					
Source alternative uses for plastics where possible.	H1	Continue with trials of using pelletised plastic within road construction and feedback on the future viability of expanding the scheme across County Durham.	Highways	October 2019	<b>COMPLETE.</b>  DCC trial of plastic roads to be rolled out where possible across highway specifications. Social value meeting to be held with Kier and procurement.  Received an APSE award for innovation.
<b>Waste Management</b>					
Promote awareness of sustainable waste management practices and encourage behavioural change in relation to the use of SUPs.	W1	Continue to provide key communication to the public in relation to how SUPs can be prevented and recycled in conjunction with wider waste awareness messages.	Strategic Waste Management / DCC Communications	October 2018-October 2019	<b>COMPLETE.</b>  SUP communication plan produced for the task group.
	W2	Continue to provide key educational talks to schools and community groups in relation to sustainable waste management practices in relation to SUPs.	Strategic Waste Management	October 2018-October 2019	<b>COMPLETE.</b>  Ongoing.  67 talks to date during 2019 so far.
	W3	Consider the provision of expanding further street recycling provision across County Durham following feedback from the reintroduction of the Durham City trials.	Strategic Waste Management	October 2018-October 2019	Trials ongoing, currently issues with contamination, however bins act as a public reminder.

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	W4	Implement recycling of street litter collected by DCC across County Durham.	DCC Clean and Green	April 2019	<b>COMPLETE.</b> Two bag collection system in operation.
	W5	Continue to work with external partners to promote SUP reduction campaigns to the public e.g. promotion of Northumbrian Water's Refill Campaign.	Strategic Waste Management	October 2018- October 2019	87 locations are registered on Northumbrian Water's Refill app map.
	W6	Engage with Change Advocates to raise awareness of SUPs and their alternatives.	Transformation & Partnerships / Strategic Waste Management / Facilities	October 2018- October 2019	<b>COMPLETE.</b> See communications plan.
	W7	Review all DCC owned buildings to ensure the internal recycling schemes are being used in the correct manner.	Transformation & Partnerships/ Strategic Waste Management / Facilities Management / Communications	October 2018- October 2019	Ongoing. Internal audits required and further internal promotion. All partners to engage.
	W8	Investigate options in relation to DCC registering Walkers Crisp packet collection points across County Durham.	Strategic Waste Management / Facilities / Culture & Sport	January- March 2019	<b>COMPLETE.</b> Beamish Museum and the Land Registry have introduced this scheme. DCC trialing in County Hall, nearly 3,000 packets have been sent back to Walker's Crisps to be recycled.

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<b>Culture &amp; Sport</b>					
Promote and implement methods to reduce the amount of SUPs used.	CS1	Remove SUP confetti at the Gala Theatre and replace with sustainable alternative.	Culture & Sport	June 2018	<b>COMPLETE.</b>
	CS2	Phase out the supply of SUP blue overshoes at DCC owned leisure centres.	Culture & Sport	June 2018-June 2019	<b>COMPLETE.</b>
	CS3	Promote the SUP message to producers and traders at both Bishop Auckland Food Festival and Seaham Food Festival, giving priority to those traders who demonstrate a commitment to the reduction of SUPs.	Culture & Sport	June 2019	Ongoing.
	CS4	Commitment to reduction of SUPs at Gala Theatre (c300,000 visitors per year). In addition to changes already made, this will include: replacement of plastic bar glasses with plastic-free alternative, elimination of the sale of water in plastic bottles, replacement of ice-cream and popcorn tubs with compostable alternatives.	Culture & Sport	October 2018-October 2019	<b>COMPLETE.</b>
	CS5	Roll out of successes at Gala to other Culture & Sport run facilities.	Culture & Sport	October 2018-October 2019	Ongoing.



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<b>External Partner Engagement</b>					
Work with external partners in order to reduce and provide alternatives for SUPs.	EP1	Continue the development of a 'plastic free network' with Durham BiD in relation to providing key messages around sourcing alternatives to SUPs.	Durham BiD / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> SUP pledge and network being regularly promoted via Durham BiD newsletters.
	EP2	Continue to promote Northumbrian Water's Refill Campaign across County Durham.	Northumbrian Water / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> 19 June was National Refill Day. There are 87 Refill stations registered across County Durham.
	EP3	Encourage organisations and partners to join the North East Nature Partnership's Environmental Accreditation Scheme.	NEEP/ DCC Task Group/ Partners.	October 2018 - October 2019	Ongoing.
	EP4	Replicate best practice examples of reusable / washable food containers.	Durham University Catering / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> Trials to be expanded across other colleges. 525 reusable containers have been issued to students. Other partners to investigate.
	EP5	Adopt the Environment Agency's staff communications scheme and promote plastic free days to staff.	Environment Agency / DCC Task Group	October 2018 - October 2019	<b>COMPLETE.</b> Internal engagement via SUP communications plan.

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	EP6	Promote beach clean ups with staff and external partner organisations.	Heritage Coast / DCC/ Partners	October 2018- October 2019	<b>COMPLETE.</b> Heritage Coast to engage further beach clean volunteers across County Durham.

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<b>Communications</b>					
Develop a communications plan in order to raise awareness of the SUP issue with the public and interested parties.	C1	Promote the work of the SUP task group via regular updates and features within Durham County News and other platforms.	DCC Communications Team	October 2018 - October 2019	See communications plan.
	C2	Ensure that residents are informed of both why and when alternatives to SUPs are being used.	DCC Communications Team & SUP Task Group	October 2018 – October 2019	<b>COMPLETE.</b> See communications plan.
	C3	Ensure that clear information of the different types of plastic, identifying what can and cannot be recycled is provided to residents.	DCC Communications Team & SUP Task Group	October 2018 - October 2019	<b>COMPLETE.</b> See communications plan.
	C4	Provide residents with an opportunity to identify how SUPs usage can be reduced.	DCC Communications Team & SUP Task Group	October 2018 - October 2019	<b>COMPLETE.</b> See communications plan.

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	C5	DCC and partners to offer reward schemes for the use of alternatives to SUPs.	DCC Communications Team & SUP Task Group	October 2018 – October 2019	See communications plan.
	C6	Develop a plastic information network across County Durham via a web based hub.	DCC Communications Team & SUP Task Group	January 2019 - April 2019	<p><b>COMPLETE.</b></p> <p>Launch of online pledge the June 5 (World Environment Day). 136 signups to date from across County Durham.</p>