

Delegated Decision

October 2019

Public Event – Shildon Christmas Tree
Switch On and Procession



Ordinary Decision/Key Decision No.

Report of Regeneration and Local Services, Corporate Property and Land

Andrew Holtham, Property Management Team Leader

Electoral division(s) affected:

Shildon & Dene Valley

Purpose of the Report

- 1 To seek approval to grant an Licence to Occupy to Shildon Town Council for the purpose of holding a Christmas Tree Switch On & Procession

Recommendation

- 2 It is recommended that approval be granted for the Licence on the following terms
- 3 (a) the event will take place on the 6th December 2019 which includes set up and de-rig.
- 4 (b) the event has been considered by the County Councils Safety Advisory Group who have not raised any concerns

Background

- 5 The Council have been approached to grant a licence to hold an Event on County Council owned site as per attached plan (Appendix 2)
- 6 The licence will be subject to the applicant having the necessary insurance cover (public liability) and risk assessment in place

Conclusion

- 7 To grant approval to issue the Licence
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Contact: Louise Armstrong

Tel: 03000 267021

Appendix 1: Implications

Legal Implications

N/A

Finance

The fee of £50.00 is for the Licence to Occupy

Consultation

Councillor Kevin Shaw as Portfolio Holder together with Local Councillors Brian Stephens, Garry Huntington and Shirley Quinn were consulted on 26th September 2019 via email (Appendix 3) and no objections or conflicts of interest were received

Equality and Diversity / Public Sector Equality Duty

N/A

Human Rights

N/A

Crime and Disorder

N/A

Staffing

N/A

Accommodation

N/A

Risk

The Safety Advisory Group will consider the Event at the meeting, which will be held prior to the Event taking place

Procurement

N/A

Appendix 2

Plan

