

Appendix 1: Local Pension Board Work Plan

Work Plan Rolled Forward:

Meeting	Topics to be considered	Comments
December 2021	<ul style="list-style-type: none"> Review Pension Fund Annual Report and Accounts 	
March 2022	<ul style="list-style-type: none"> Member and Employer Communications 	<ul style="list-style-type: none"> Review Standard communications and Communications Strategy
	<ul style="list-style-type: none"> Internal disputes cases & Pension Ombudsman cases 	<ul style="list-style-type: none"> Review and consider any lessons learned
June 2022	<ul style="list-style-type: none"> Review Performance Statistics - Review KPIs 	
	<ul style="list-style-type: none"> The Pensions Regulator Code of Practice 	<ul style="list-style-type: none"> Consider gap analysis against Code of Practice
	<ul style="list-style-type: none"> Review training approach 	<ul style="list-style-type: none"> Consider Board members, Committee members and Officers involved in scheme administration
September 2022	<ul style="list-style-type: none"> Assist in development and review of asset voting and engagement processes 	<ul style="list-style-type: none"> Consider compliance with UK Stewardship Code
December 2022	<ul style="list-style-type: none"> The Pensions Regulator Code of Practice 	<ul style="list-style-type: none"> Consider gap analysis against Code of Practice
	<ul style="list-style-type: none"> Review Pension Fund Annual Report and Accounts 	
March 2023	<ul style="list-style-type: none"> Member and Employer Communications 	<ul style="list-style-type: none"> Review Standard communications and Communications Strategy
	<ul style="list-style-type: none"> Internal disputes cases & Pension Ombudsman cases 	<ul style="list-style-type: none"> Review and consider any lessons learned

June 2023	<ul style="list-style-type: none"> • Review Performance Statistics - Review KPIs 	
	<ul style="list-style-type: none"> • Review final valuation report outcome 	
September 2023	<ul style="list-style-type: none"> • Employer and Administering Authority Discretions 	<ul style="list-style-type: none"> • Review approach and application
December 2023	<ul style="list-style-type: none"> • The Pensions Regulator Code of Practice 	<ul style="list-style-type: none"> • Consider gap analysis against Code of Practice
	<ul style="list-style-type: none"> • Review Pension Fund Annual Report and Accounts 	