

<p><b>Overview and Scrutiny Work Programme 2022/23</b> Corporate Overview and Scrutiny Management Board (COSMB)</p> <p>Lead officer: Helen Lynch Key service contact: Ros Layfield</p> <ul style="list-style-type: none"> <li>• More and better jobs</li> <li>• People live long and independent lives</li> <li>• Connected communities</li> <li>• Excellent council</li> </ul>	<p>Overview and Scrutiny Review</p> <ul style="list-style-type: none"> <li>• A systematic six monthly review of progress against recommendations/action plan</li> </ul> <p>Scrutiny/Working Group</p> <ul style="list-style-type: none"> <li>• In-depth review/light touch review</li> </ul> <p>Overview/progress</p> <ul style="list-style-type: none"> <li>• Information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review</li> </ul> <p>Performance/Budget</p> <ul style="list-style-type: none"> <li>• Ongoing quarterly monitoring performance reports/budgets</li> </ul>
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Item	When	What	Who	Outcome	Comment
<b>O/S Review</b>					
<b>Scrutiny/Working Group (light touch / in-depth review)</b>					
Budget and MTFP process	1 Sept/24 Oct 2022  23 Jan 2023  10 Feb 2023	Report to COSMB	Jeff Garfoot	To enable scrutiny members to comment and feed into the MTFP and budget setting process	To look at any issues and or reviews linked to achieving savings within the MTFP  Update reports considered by COSMB
<b>Overview/Progress</b>					

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Corporate Initiatives: <ul style="list-style-type: none"> <li>Digital Inclusion</li> <li>Digital solutions – supporting new ways of working/hybrid working, ensuring the workforce is fit for the future</li> </ul>	Late 2022/early 2023  January 2023	Report to COSMB	Vicki Murray  Alison Lazazzera  Mary Readman	To update members on corporate initiatives	Members' information
HQ Review	17 June 2022	Report to COSMB	Susan Robinson	To update members on the outcome of the report on options appraisal for the new HQ considered by Cabinet on 27 April 2022	Members' information
Council Plan 2022 – 2026	17 June 2022	Report to COSMB	Andy Palmer	To update members on the refresh of the Council Plan	Members' information
The County Durham Pound - update	1 September 2022	Report to COSMB	Darren Knowd	To update members on progress with the initiatives	Members' information
Terms of Reference for Scrutiny	2022/23	Report to COSMB	Helen Lynch	To review and update, if necessary, the terms of reference for overview and scrutiny committees to reflect the balance between review and policy development work	Members to consider current terms of reference for overview and scrutiny  Report to CWG and Council if any amendments made to the

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					constitution in accordance with annual review of the constitution.
Marketing and Communications	2022/23	Report to COSMB	Julie Barnfather	To provide members with an overview of the Council's strategic approach to communications and marketing	Members' information
Regulation of Investigatory Powers Act (2000) quarterly report	Quarter 4 2022/23 Sept 2022  Quarter 1 2022/23 24 Oct 2022  Quarter 2 2 Dec 2022  Quarter 3 10 Feb 2023	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) on a quarterly basis	Members' information
Regulation of Investigatory Powers Act annual report	24 Oct 2022	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA).	Members' information
Customer Feedback – quarterly report	Q4 2022/23 7 July 2022  Q2 2022/23 24 Oct 2022	Report to COSMB	Mary Readman	To inform members of the Customer Feedback report on a quarterly basis.	Members' information

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	Q2 2 Dec 2022 Q3 3 Apr 2023				
Annual Representations report 2021/22	24 Oct 2022	Report to COSMB	Lesley Martin (Marion Ingleby attends)	To present key messages in relation to the management and handling of statutory representations for Children and Adults Social Services.	Members' information
Overview and Scrutiny Annual Report and six monthly report to Council	7 July 2022 2 Dec 2022	Report to COSMB	Clare Luery	Members to sign off the Overview and Scrutiny Annual Report and six monthly update before submission to Council.	Members' information, and circulated widely
Notice of Key Decisions	At each COSMB	Report to Committee	Jackie Graham	To keep members informed of any additions or amendments.	Members' information
<b>Performance/Budget</b>					
<b>Performance</b> Quarterly reporting	Q4 2022/23 7 July 2022  Q1 2022/23 24 Oct 2022  Q2 2 Dec 2022  Q3 3 Apr 2023	Report to COSMB	Andy Palmer/Tom Gorman	To provide members with progress towards achieving the key outcomes of the council's corporate performance framework.	Standing item
<b>Budget Outturn Report</b>	Q4 2021/22 7 July	Report to COSMB	Ian Herberson	To provide members with details of the forecast outturn budget	Standing item

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Quarterly reporting - Resources	Q1 2022/23 1 Sept 2022  Q2 2 Dec 2022  Q3 3 Apr 2023			position for the Resources service groupings	
General Fund Revenue & Capital Final Outturn	1 Sept 2022	Report to COSMB	Jeff Garfoot	To provide members with the final revenue and capital outturn for the General Fund and achievement of MTFP savings.	For members information
<b>Periodic updates</b>					
Implications of government policy programme		Cabinet report to COSMB		To keep members informed of the implications of relevant government policies.	As and when
Welfare reform  Poverty Action Strategy and Plan	17 June 2022	Report to COSMB	Mary Readman	To keep members informed of the progress being made by the council and its partners in addressing welfare reform and the wider poverty issues in the county.	For information
County Durham Partnership update	7 July 2022	Cabinet report to COSMB	Julie Bradbrook	To keep members informed of issues being addressed by the County Durham Partnership and other key initiatives being carried out in partnership across the county.	For information

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Census 2021 Data	When available from Office for National Statistics	Briefing note to COSMB members	Tom Gorman	To provide members with an overview of the latest Census data published	For information
Chairs' updates	At each COSMB	Circulate to COSMB members	Clare Luery	To keep members informed of scrutiny activity	For information
Petitions updates Quarterly	17 June 2022 1 Sept 2022 2 Dec 2022 3 Apr 2023	Report to COSMB	Jackie Graham	To keep members informed of the status of petitions received by the Authority	For information
NECA and JTC Overview and Scrutiny work programmes and minutes of meetings	(meeting dates tbc)	Circulate to COSMB members	Clare Luery	To keep members informed of work ongoing by the NECA O&S and JTC O&S committees	For information