

## **CHARTER TRUSTEES FOR THE CITY OF DURHAM**

At the **Meeting** of the **Charter Trustees for the City of Durham** held in Committee Room 1A, County Hall, Durham, on Wednesday 19 October 2022 at 11.30 am

**Present:** The Right Worshipful the Mayor of Durham, Councillor D Freeman (in the Chair) and Councillors L Mavin, J Elmer, C Fletcher, O Gunn, A Hopgood, E Mavin, M McKeon, D Nicholls, R Ormerod, E Scott, M Simmons, A Simpson, P Taylor and M Wilkes

The Mayor formally reported the death of former Mayor John Wilkinson who was Mayor in 2012/13, he was also a former Durham City Councillor, Brandon & Byshottles Parish Councillor and County Councillor for The Deerness Ward. Trustees stood for a minute's silence as a mark of respect.

### **1 Apologies for Absence**

Apologies for absence were received from Councillors L Brown, J Chaplow, D Hall and M Wilson.

### **2 Recording of Proceedings**

Charter Trustees consented to the taking of photographs during the meeting.

### **3 Minutes**

The Minutes of the meetings held on 9 June 2022 and 22 June 2022 were confirmed as a correct record and signed by the Mayor subject to Minute No. 7 on the 9 June 2022 being amended to read 'partner' and not 'wife'.

### **4 Declarations of Interest**

There were no declarations of interest.

### **5 Presentation of Past Mayoral Jewels to Councillor A Simpson and Mrs J Simpson**

The Mayor presented Councillor A Simpson and Mrs J Simpson with the past Mayor and Mayoress Jewels as souvenirs to commemorate their year of office.

*Councillor J Elmer left the meeting at 1.00 pm*

## 6 Revenue Outturn for the period ending 30 September 2022 and Projected Outturn to 31 March 2023

Charter Trustees considered a report of the Treasurer that provided information on the actual expenditure compared to the profiled budget for the period ending 30 September 2022 and the forecast expenditure to 31 March 2023 in comparison to the 2022/23 original budget (for copy of report, see file of minutes).

The Treasurer reported that the net expenditure was £45,023, an underspend of £5,523 against a profiled budget of £50,546.

It was anticipated that actual net expenditure at 31 March 2023 would be lower than the original budget of £72,763 by £6,431. The sum required to be drawn from reserves to balance the budget was expected to reduce from £15,780 to £9,349. The reserve balance as at 31 March 2023 was expected to be £71,009.

The Treasurer provided explanations for the main variances between actual expenditure and the budget.

The Treasurer advised that a report would be presented to the meeting on the 7 December 2022 to provide information to enable the Charter Trustees to determine the budget requirement for 2023/24 and the basic level of council tax for the financial years 2023/24 to 2025/26.

**Resolved:** (i) That the outturn position for the period ended 30 September 2022 be noted.

(ii) That the forecast of outturn to 31 March 2023 be noted.

(iii) That the 2023/24 Budget report be presented to the Charter Trustees meeting on 7 December 2022.