

Cabinet

7 March 2012

Street Naming and Numbering Policy

Key Decision NS/17/12



Report of Corporate Management Team

Terry Collins, Corporate Director, Neighbourhood Services

Councillor Bob Young, Cabinet Portfolio Holder for Strategic Environment

Purpose of the Report

1. The purpose is to advise Cabinet of the draft policy covering Durham County Council's statutory duty for Street Naming and Numbering.

Background

2. Since the Local Government Reorganisation in 2009, the naming and numbering of streets and properties within County Durham became a statutory function of Durham County Council. Prior to this date, the function was undertaken by the former Borough and District Councils.

Policy

3. The draft policy is detailed as Appendix 2.
4. Durham County Council intends to use the provisions of Section 64 and 65 of the Town Improvement Clauses Act 1847 together with Section 21 of the Public Health Act Amendment Act 1907 for the purpose of naming streets and numbering properties.
5. Decisions relating to street naming and numbering are controlled by Durham County Council. The purpose of this control is to ensure that any new street names and numbers are allocated logically to ensure, along with other issues, the effective delivery of mail and the location of addresses by the emergency services. Clear, unambiguous property addresses are therefore essential.
6. Anyone seeking an address change, or the creation of an address for a new property, must apply to Durham County Council following the procedures outlined in the new policy.
7. Under the provision of Section 93 of the Local Government Act 2003, the Authority reserves the right to make an administrative charge for the provision of the service.

In doing so, the income from charges must not exceed the cost of providing the service. Charging for this service commenced in April 2011 on a trial basis.

8. The fees and charges applicable for street naming and numbering will be reviewed annually during Durham County Council's budget setting process (see Appendix 3) and will be published through Durham County Council's agreed communication channels.
9. In cases where agreement is not forthcoming on a street name between the Developer and the Street Naming & Numbering Officer the decision will be made under delegated authority by the Head of Technical Services.

Resources

10. The Street Naming & Numbering Officer carries out the statutory duty associated with the street naming and numbering function within the Authority.

Recommendation and Reasons

11. Cabinet is asked to endorse the draft Street Naming and Numbering Policy along with associated fees and charges.

Background Papers

- Draft Street Naming and Numbering Policy
- Fees & Charges for Street Naming and Numbering
- Traffic & Community Engagement Team Files

Contact: Terry Collins

Tel: 0191 383 4447

Appendix 1: Implications

Finance

Durham County Council reserves the right to make an administration charge for the provision of the Street Naming and Numbering Service.

Staffing

Durham County Council's Street Naming and Numbering Officer will undertake this function.

Risk

A risk assessment is being completed and identified that there are no specific risks associated with agreeing this policy.

Equality and Diversity / Public Sector Equality Duty

An Equalities and diversity impact assessment has been carried out – Appendix 4

Accommodation

None

Crime and Disorder

None

Human Rights

None

Consultation

None

Procurement

None

Disability Issues

None

Legal Implications

This is a statutory function.