
Appendix 3: Street Naming and Numbering Charges 1 April 2012 to 30 March 2013

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The naming and numbering of streets and buildings within County Durham is a statutory function of Durham County Council. The Council is the only organisation with the authority to name and number new streets and properties.

There is a considerable amount of resource, both staff time and associated costs that are incurred in the Street Naming and Numbering process. As the Council has a statutory obligation to provide such a service, it is a service that cannot be ignored.

All new development within County Durham will require the use of the Street Naming and Numbering function, as all new development needs address data, be they residential or business premises. The County Council's Policy on Street Naming and Numbering should be referred to a necessary.

Item	Charge
Property Name : Additions & Changes	£50.00 per property
Addressing / Numbering of New Properties (on Existing Road)	£50.00 Admin. Fee plus £5.00 per plot requiring a number
Naming of a New Street (Additional Charge to the above numbering, where a new Street name is required)	£150.00
Sub-division of Properties – (and based on number of properties created including original)	£50.00 Admin Fee plus £5.00 per "Flat"
Renaming of a street where requested by residents	£450.00
Confirmation of address to Solicitors / Conveyancers/ Occupiers or Owners	£25.00
Development re-number due to change in plot numbers, or plot positions.	£100 Admin Fee plus £10 per property
Address issued / confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address.	£50.00 per property
Challenges / Requests / Revisions to existing street naming and numbering schemes	£28.00 per hour

These charges are not subject to VAT

Payment can be made in two ways, by cheque or card payments. Cheques should be made payable to 'Durham County Council' and sent together with the application form.

Contact:

**Street Naming and Numbering Officer,
Durham County Council,
Green Lane Offices,
Spennymoor, County Durham,
DL16 6JQ
Tel: (01388) 824095
Email: ns_streetnamingandnumbering@durham.gov.uk**