

Action Plan- Work of Audit Committee- Part A- 31 May 2012

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1.	6.1.11 28.7.11 5.1.12	8	Bank Account Rationalisation/ Reconciliation	Six monthly update reports be provided	Corporate Director, Resources	30.7.12
2.	29.9.11 10.11.11 5.1.12 16.2.12 22.3.12	4	Single Asset Register	Progress report on phase 2 to be brought to a future meeting, and a report to provide assurance on the policies and procedures on the valuation and disposal of land, be brought to the next meeting	Gerald Darby Valuation and disposal of land  Phase 2 Single Asset register	28.6.12  27.9.12
4.	29.9.11 31.10.11 22.3.12	10	Icelandic banks	Update - as and when necessary	Corporate Director, Resources	TBA
6.	5.1.12	9	Annual Audit Letter	Report to be brought to Committee outlining changes and implications of changes to HRA Funding	Jeff Garfoot	TBA Update to 28.6.12
7.	16.2.12	6	F M Standards	Once Section 151 Officer had completed the process, further details be brought back to Committee	Corporate Director, Resources	TBA Update to 28.6.12
8.	22.3.12	3	Budget and MTFP setting process	Timetable for next financial year be provided to members, once set.	Jeff Garfoot	TBA Update to 28.6.12
	31.5.12		Interim Governance Reports	Updated management response to be brought to next Committee	Jeff Garfoot	28.6.12