

Action Plan- Work of Audit Committee- Part A - 30 July 2012

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1.	6.1.11 28.7.11 5.1.12	8	Bank Account Rationalisation/ Reconciliation	Six monthly update reports be provided	Corporate Director, Resources	30/7/12 - To be covered in report on financial statements
2.	29.9.11 10.11.11 5.1.12 16.2.12 22.3.12	4	Single Asset Register	Progress report on phase 2 to be brought to a future meeting	Phase 2 Single Asset register	27/9/12
3.	29.9.11 31.10.11 22.3.12	10	Icelandic banks	Update	Corporate Director, Resources	As and when necessary
4.	5.1.12	9	Annual Audit Letter	Report to be brought to Committee outlining changes and implications of changes to HRA Funding	Jeff Garfoot	30/7/12- To be covered as part of the report on the financial statements
5.	16.2.12	6	F M Standards	Once Section 151 Officer had completed the process, further details be brought back to Committee	Corporate Director, Resources	16/2/13  Delayed due to revised target date for completion of standards
6.	22.3.12	3	Budget and MTFP setting process	Timetable for next financial year be provided to members, once set.	Jeff Garfoot	30/7/12  (Cabinet Report)
7.	31.5.12		Interim Governance Reports	Updated management response to be brought to next Committee	Jeff Garfoot	TBA  Any outstanding issues to be addressed when final governance report issued