

**Central Durham Crematorium
Joint Committee**

30 June 2010

**Financial Monitoring Report –
Position at 31/05/10, with Projected
Outturn at 31/03/11**



Joint Report of Terry Collins – Corporate Director: Neighbourhood Services; Stuart Crowe – Corporate Director: Resources and Treasurer to the Joint Committee

Purpose of the Report

1. The purpose of this report is to set out details of income and expenditure in the period 1 April 2010 to 31 May 2010, representing the provisional outturn position for 2010/11, and highlighting areas of over / underspend against the revenue budgets at a service expenditure analysis level.
2. The report also sets out details of the funds and reserves of the Joint Committee at 1 April 2010 and initial outturn position at 31 March 2011, taking into account the provisional financial outturn.

Background

3. Scrutinising the financial performance of the Central Durham Crematorium is a key role of the Joint Committee. Regular (quarterly) budgetary control reports are prepared by the Treasurer and aim to present, in a user friendly format, the financial performance in the year to date together with a forward projection to the year end. Routine reporting and consideration of financial performance is a key component of the Governance Arrangements of the Central Durham Crematorium.

Financial Performance

4. Budgetary control reports, incorporating outturn projections, are considered by Neighbourhood Services' Management Team on a monthly basis. The County Council's Corporate Management Team also considers monthly budgetary control reports, with quarterly reports being considered by Cabinet / Overview and Scrutiny Committee. The outturn projections for the Central Durham Crematorium are included within this report.
5. The figures contained within this report have been extracted from the General Ledger, and are provisional at this stage, given that the finance team are mid closure in terms of the production of the Statement of Accounts. The figures have been scrutinised and supplemented with information supplied by the Superintendent Registrar. The following table highlights the provisional outturn financial performance of the Central Durham Crematorium:

Subjective Analysis	Base Budget 2009/10 £	Year to Date Actual – April – May £	Probable Outturn 2010/2011 £	Variance Over/ (Under) £
Employees	220,000	36,667	217,800	(2,200)
Premises	189,700	31,617	189,700	0
Transport	1,500	250	1,500	0
Supplies & Services	132,990	22,165	132,990	0
Agency & Contracted	50,230	8,372	50,230	0
Transfer Payments	0	0	0	0
Capital Charges	0	0	0	0
Central Support Costs	32,000	0	0	0
Gross Expenditure	626,420	104,403	624,220	(2,200)
Income	(1,094,530)	(182,422)	(1094,530)	0
Net Income	(468,110)	(78,018)	(470,310)	(2,200)
Transfer to Reserves				
- Masterplan Memorial Garden	5,000	0	5,000	0
- Major Capital Works	141,860	0	144,060	2,200
- Small Plant	5,000	0	5,000	0
- Central Heating Renewal Fund	10,000	0	10,000	0
Distributable Surplus	(306,250)	0	(306,250)	0
80% Durham County Council	245,000	0	245,000	0
20% Spennymoor Town Council	61,250	0	61,250	0
Central Durham Crematorium Earmarked Reserves	Balance @ 1 April 2010 £	Transfers to Reserve £	Transfers From Reserve £	Balance @ 31 March 2011 £
General Reserve	(424,060)	(306,250)	306,250	(424,060)
Masterplan Memorial Garden	(16,250)	(5,000)	0	(21,250)
Major Capital Works	(655,964)	(144,060)	0	(800,024)
Small Plant	(18,001)	(5,000)	0	(23,001)
Central Heating Renewal Fund	(23,001)	(10,000)	0	(33,001)
Total	(1,137,276)	(470,310)	306,250	(1,301,336)

Explanation of Significant Variances between Original Budget and Forecast Outturn

9. The probable outturn reported for the period 1 April 2010 to 31 May 2010 gives a very prudent approach to the anticipated position with regards to expenditure and income.

9.1 *Employees*

The probable outturn is projecting a £2,200 saving based on current staffing levels. The base budget assumed a 1.0 % pay award, however, it is anticipated that this will not materialise.

9.2 *Premises*

No variance to budget.

9.3 *Supplies and Services*

No variance to budget.

9.4 *Agency and Contracted*

No Variance to budget.

9.5 *Income*

No variance to budget.

9.6 *Earmarked Reserves*

Contributions from the revenue surplus towards earmarked reserves are forecast as £2,200 additional to budget. This is due to the saving on Employees.

The retained reserves of the CDCJC at 31 March 2011 are forecast to be £877,276 along with a General Reserve of £424,060.

Recommendations and reasons

10 It is recommended that:-

- Members note the April to May 2010 Revenue spend financial monitoring report and associated provisional outturn position 2010/11.

Contact: Paul Darby, Head of Finance, HR & Business Support
Tel: 0191 383 6594

Appendix 1: Implications

Finance

Full details of the year to date and projected outturn financial performance of the Durham Crematorium are included within the body of the report.

Staffing

There are no staffing implications associated with this report.

Equality and Diversity

There are no Equality and Diversity implications associated with this report.

Accommodation

There are no Accommodation implications associated with this report.

Crime and Disorder

There are no Crime and Disorder implications associated with this report.

Sustainability

There are no Sustainability implications associated with this report.

Human Rights

There are no Human Rights implications associated with this report.

Localities and Rurality

There are no Localities and Rurality implications associated with this report.

Young People

There are no Young People implications associated with this report.

Consultation

Officers of Spennymoor Town Council were consulted on the contents of this report.

Health

There are no Health implications associated with this report.