

Action Plan - Work of Audit Committee - Part A - 27 September 2012

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
2.	29.9.11 10.11.11 5.1.12 16.2.12 22.3.12	4	Single Asset Register	Progress report on phase 2 to be brought to a future meeting	Phase 2 Single Asset register	Planned for 27/9/12  Deferred to 22-11-12 due to priority of final accounts
4.	16.2.12	6	F M Standards	Once Section 151 Officer had completed the process, further details be brought back to Committee	Corporate Director, Resources	16/2/13  Delayed due to revised target date for completion of standards
5.	31.5.12		Interim Governance Reports	Updated management response to be brought to next Committee	Jeff Garfoot	TBA  Any outstanding issues to be addressed when final governance report issued
6.	30.7.12	4	Statement of Accounts for the year ended 31 march 2012	Update on Council Tax collection performance and bad debt provision to be reported in 6 months.	Corporate Director, Resources	22/11/12  (Position as at 30-9-12)