

# Central Durham Crematorium Joint Committee

27 April 2011

## Potential Site Visits and Start Times of the Meetings



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### Report of Sharon Spence, Clerk to the Joint Committee

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#### 1. Purpose of the Report

Agreement is sought from the Members of the Central Durham Crematorium Joint Committee for the start time for the meetings of the Joint Committee. Direction is also sought as regards site visits to Crematoria that are fitting and will be using IFZW cremator equipment, equipment similar to that which will be installed at the Durham Crematorium.

#### 2. Background

The issue of the start time for the meetings of the Joint Committee was initially raised at the Special Meeting held 21 December 2010 and it was agreed that the issue would be discussed at the next ordinary meeting.

At the Meeting of the Joint Committee held on 26 January 2011 it was agreed that Members be canvassed for their views regarding the start time of meetings (Minute A11, 26 January 2011 refers).

In addition, the Superintendent and Registrar had noted within his report that it may be appropriate for site visits to be arranged to look at Crematoria that had IFZW equipment installed and in operation (Minute A4, 26 January 2011 refers).

Members had been informed that the Superintendent and Registrar, together with Officers from the Design Team, had visited the crematorium at Bretby, Staffordshire earlier in the Cremator Replacement Project. The Superintendent and Registrar had also explained to Members that a crematorium at Newcastle was fitting IFZW equipment and that facility would be operational later in the year.

Members were canvassed for their views via letter dated 28 January 2011 and the views as returned were as follows:

<b>Start Times</b>	<b>No. Members</b>
10.00 am	2
2.00 pm	1
5.30 pm	5
<i>No Response</i>	3

<b>Site</b>	<b>Yes</b>	<b>No</b>	<b>No Response</b>
Bretby, Staffordshire	2	6	3
Newcastle, Tyne & Wear	5	3	3

Accordingly, the indication from Members is for the start times to remain as 5.30 pm and for a site visit to be arranged to the crematorium at Newcastle, once the IFZW equipment is installed and operational.

### **3. Recommendation**

- (a) That the meetings of the Central Durham Crematorium Joint Committee continue to be held at 5.30pm.
- (b) That a site visit be arranged to the Crematorium at Newcastle, later in the year, when the facility and equipment are completed and in operation.

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**Contact:** Sharon Spence, Clerk to the Joint Committee  
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## **Appendix 1: Implications**

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### **Finance -**

None

### **Staffing -**

None

### **Equality and Diversity -**

None

### **Accommodation -**

None

### **Crime and Disorder -**

None

### **Human Rights -**

None

### **Consultation -**

None

### **Procurement -**

None

### **Disability Discrimination Act -**

None

### **Legal Implications -**

None