

OVERVIEW AND SCRUTINY WORK PROGRAMME 2013 TO 2015 Economy and Enterprise OSC		Note:		
Lead Officer: Stephen Gwilym		O/S Review - A systematic 6 monthly review of progress against recommendations/Action Plan		
Overview and Scrutiny Officer: Diane Close		Scrutiny/Working Group – In depth Review		
IPG Contact: Andy Palmer		Overview/progress – information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review		
		Performance – ongoing monitoring (quarterly) performance reports/budgets		
	When	Who	Outcome	Comment
O/S Review				
Increasing young people's employment opportunities (18 – 24) in County Durham.	June, 2012	Graham Wood (RED)	Review is focused on increasing the employment opportunities of young people (18 – 24) in County Durham by improving partnership working. Working Group report considered by Cabinet at the meeting on the 20 th June, 2012. Systematic review of recommendations considered by Committee on the 5 th April, 2013 with a further update scheduled for 27 th February, 2014.	O&S Members will have produced a report which can be used to influence provision to support young people into employment within County Durham. Members will be aware of the progress made against recommendations contained in the report.
Empty Homes Review	March, 2013	Kath Heathcote (RED)	Review focused on current national policy, DCC strategy, funding, benefits of schemes, examples of schemes in other LAs, options for the future. Systematic review of recommendations is scheduled for the 24 th September, 2013.	Will provide an opportunity for O&S to comment upon and develop DCC's Empty Homes Strategy.

O/S Review	When	Who	Outcome	Comment
Members Reference Group – Impact of Public Sector funding cuts on the economy of County Durham.	10 th January, 2013.	Andy Palmer/Ray Brewis (RED)	Members will have the opportunity to participate and feed comments into a member reference group looking at the impact of changes in Government funding on the economy of County Durham.	Members will have an understanding of the impact of changes in Government funding on the economy of County Durham.
Overview/Progress	When	Who	Outcome	Comment
Masterplans for County Durham – Update.	E&E 19 th November, 2012 - Overview provided. Update on development of plans scheduled for 24 th June and the 9 th December, 2013.	Graham Wood (RED)	Members are aware of the development of the various Masterplans for County Durham.	Members will have knowledge of the development of the various Masterplans for County Durham.
North East Independent Economic Review – Overview – NELEP - Revised Governance arrangements.	E&E 24 th June, 2013. Update on progress of revised governance arrangements 27 th February, 2014.	Maria Antoniou (RED)	Members will be provided with an overview of the independent review of economic activity commissioned by NELEP. In addition, they will be informed of the new proposed governance arrangements.	Members will be aware of the recommendations of the review and the actions to be put in place by the North East Local Enterprise Partnership (LEP) together with the proposals for new governance arrangements.
European Funding Programme – 2014 – 2020 - Overview.	E&E 24 th September, 2013. Update scheduled for 27 th February, 2014.	Andy Palmer (RED)	Members will be provided with an overview of the opportunities available within County Durham via European Funding.	Members will be aware of the opportunities within County Durham as a result of the European Funding programme.

Overview/progress	When	Who	Outcome	Comment
County Durham Plan – Update	<p>A workshop for all O&S members was arranged for the 4th October, 2012 focusing on the Preferred Options stage which provided an O&S response to the ongoing consultation.</p> <p>An O&S workshop is to be arranged during the next round of consultation in Oct-Dec 2013 followed by an update to the committee in April 2014.</p>	<p>Stuart Timmiss/ Mike Allum (RED)</p>	<p>Members were given an opportunity to contribute to the consultation on the CIL in Sept 2012 and the Preferred Options stage of the CDP via the O&S workshop held on the 4th October 2012 - consultation (10th September, 2012 – 2nd November, 2012).</p> <p>Members will continue to be updated on the development of the CDP with a further workshop arranged for the next round of consultation.</p>	<p>Members will be given the opportunity to feed into the next consultation exercise undertaken for the CDP in Oct - Dec 2013(Consultation runs 14th October – 6th December, 2013.</p>
Transit 15 – Update.	<p>E&E 19th December, 2011 - Overview presentation. Update scheduled for 27th February, 2014.</p>	<p>Andrew Leadbeater (RED)</p>	<p>Members will be provided with details of the progress of Transit 15.</p>	<p>Members will be further updated in relation to the progress and development of the Transit 15 programme within County Durham.</p>
Community Infrastructure Levy (CIL) – Update.	<p>E&E 24th Sept, 2012 – Overview - Update scheduled for 21st October, 2013.</p>	<p>Peter Ollivere (RED)</p>	<p>Members will be aware of the background to the CIL, the results of the consultation and the Levy to be charged.</p>	<p>E&E OSC fed into the CIL consultation. Members will receive information on the CIL to be charged.</p>

Overview/Progress	When	Who	Outcome	Comment
LTP3 – Overview	E&E 27 th February, 2014.	Andrew Leadbeater (RED)	Members will be aware of the progress and delivery of LTP3.	Members will be informed of the current position and future planned progress of LTP3.
Overview of the work of the CDEP provided by the Vice - chair of CDEP on an annual basis.	E&E 24 th June, 2013.	Sue Parkinson (Vice - Chair CDEP)	Members will be aware of the priorities of the CDEP, how the E&E OSC work programme reflects these priorities and helps to identify possible LTRs.	Members will be aware of the priorities of the CDEP and use this information to inform the E&E OSC work programme and identify possible LTRs.
Tourism – Update on Tourism offer.	E&E 24 th September, 2012 – Overview provided on Tourism offer within County Durham. Update on tourism scheduled for E&E 21 st October, 2013.	Melanie Sensicle – Visit County Durham- (RED)	Members will be provided with an update on the development of the tourism offer within the County including new marketing campaigns.	Members will be informed of the Tourism offer in County Durham together with proposals for future development.
Adult Learning Strategy- Update.	E&E 24 th September, 2012 – Overview provided. An update on the development of the strategy is scheduled for E&E 7 th April, 2014.	Jeanette Stephenson (C&AS)	Members will be provided with an update on the development of the Adult Learning Strategy within County Durham.	Members will be updated on the priorities identified within the Adult Learning Strategy and how they are to be delivered within County Durham.
Business Support Service (Business Durham) – Update – Including information on business asset stock and how utilised.	E&E 19 th November, 2012 an overview of the role of Business Durham. An update is scheduled for E&E 21 st October, 2013 identifying progress.	TBC	Members will be aware of the support currently provided and will have identified gaps/barriers /duplication and models of good practice in the current provision.	Members will be aware of the business support offered by Durham County Council.

Overview/Progress	When	Who	Outcome	Comment
Digital Durham Programme - update.	E&E 19th Dec, 2011 an overview provided. An update is scheduled for E&E 9 th December, 2013.	Phil Jackman (RED)	Members have been provided with an overview in relation to the Digital Durham Programme. An update will be on the development of the project within County Durham.	Members will be aware of the development and delivery of the Digital Durham Programme within County Durham.
Market Strategy for County Durham – Overview.	E&E 27 th February, 2014.	Sarah Robson/ Graham Wood/ Joanne Waller (RED)	Members will receive an overview of the Market Strategy for County Durham.	Members will be aware of the strategy to revitalise markets within the County.
Durham City – Business Improvement District (BID) - Overview.	E&E 21 st October, 2013.	Sarah Robson (RED)	Members will receive an overview of the development and implementation of the Business Improvement District (BID) within Durham City.	Members will be aware of the development and implementation of the BID for Durham City.
Skills development within County Durham – Overview	E&E 9 th December, 2013.	Graham Wood (RED)	The Committee will receive information on the work being undertaken within the County in relation to skills development.	Members will be aware of the work being undertaken by DCC and partners in relation to skills development.
Apprenticeship Strategy - Overview	E&E 7 th April, 2014.	Graham Wood (RED)	Members will receive an overview of the apprenticeship strategy and action plan to boost the numbers of people able to gain work experience and apprenticeships within the private and public sector.	Members will be aware of the strategy within County Durham to boost the number of people undertaking apprenticeships and work experience within County Durham.

Housing - Overview/Progress	When	Who	Outcome	Comment
Performance Monitoring of the 2 ALMO's and Durham City Homes – Annual basis.	Special meeting to monitor the performance of our housing providers – 13 th November, 2013.	Sarah Robson (RED)/DCH, EDH and Dale and Valley Homes.	Members of the Economy and Enterprise Overview and Scrutiny will comment upon and monitor the performance of our Housing Providers.	The E&E Scrutiny Committee will be kept informed of the performance of our housing providers continuing the ongoing performance monitoring process.
Durham Key Options New Lettings Policy.	E&E on 6 th July, 2012 received an overview of the new lettings policy. E&E on 14 th January, 2013 received an update on the development of policy. Update on the implementation of the policy is scheduled for 21 st October, 2013.	David Randall (RED)	Members have had the opportunity to feed into the consultation process for the DKO new lettings policy and will be kept updated on the implementation of the policy.	Members will be updated on and will monitor the implementation of the DKO new lettings policy.
Affordable Homes - overview.	Considered by E&E on 4th April, 2011. Further update to be provided on 27 th February, 2014.	David Siddle (RED)	The Committee will be aware of the current policy of the Authority in relation to affordable homes.	Members will have a more detailed knowledge of the current policy which will allow them to better monitor the performance of the Authority in relation to the relevant performance indicator.

Housing – Overview/Progress	When	Who	Outcome	Comment
Housing Solutions - Overview	E&E 5 th April, 2013 received an overview of the service. Further update to be provided at E&E on 9 th December, 2013.	Lynn Hall (RED)	The Committee will be aware of the service provided by the Housing Solutions Service and will receive updates on the development of the service to respond to Government policy.	Members will be aware of the service provided by the Housing Solutions service and will be kept updated on how the service develops to respond to Government policy.
Housing Stock Options Appraisal	Updates have been provided to Committee on 4 th Feb, 15 th July, 14 th Nov, 2011 and 13 th Feb, 2012, 6 th July, 2012, 19 th Nov, 2012 and the 14 th Jan, 2013. A special meeting on the 28 th Sept, 2011 allowed members to feed comments into the consultation. Further updates to be provided at the 24 th September, and 9 th December, 2013 meetings.	Marie Roe (Stock Option Appraisal Project Manager).	Members will continue to be updated in relation to the development/implementation of the preferred housing option.	The Committee will continue to be kept involved in the development and implementation of the preferred housing option for DCC.

Housing – Overview/Progress	When	Who	Outcome	Comment
Homelessness Strategy - Update	6 th July, 2012 – Overview presentation. An update to be provided to the E&E on the 9 th December, 2013.	Lynn Hall (RED)	Members will be updated on the development of the homelessness strategy for County Durham.	Members will be updated on DCC's approach to homelessness and how it is responding to Government policy. Members will continue to monitor performance in relation to the relevant indicator (number of homelessness presentations).
Performance Report	When	Who	Outcome	Comment
Quarter 4	24 th June 2013.	Graham Tebbutt	Members using performance management information to inform the work programme and possible review activity.	Summary information to Members.
Quarter 1	24 th September, 2013.	(RED)		
Quarter 2	9 th December, 2013.			
Quarter 3	7 th April, 2014.			
Quarter 4	TBC			
Budget Report	When	Who	Outcome	Comment
Quarter 4 & Quarter 1	24 th September, 2013.	Azhar Rafiq	Update on budget	Summary information to Members.
Quarter 2	9 th December, 2013.	(RED - Finance)		
Quarter 3	27 th February, 2014.			
Quarter 4	TBC			