

Mountsett Crematorium Joint Committee

25 June 2010

Revenue Outturn & Statement of Accounts
for the Year Ended 31 March 2010



Joint Report of Terry Collins – Corporate Director: Neighbourhood Services; Stuart Crowe – Corporate Director: Resources

Purpose of the Report

- 1 The purpose of this report is to seek approval of the attached Small Bodies in England Annual Return (attached at Appendix 2) and Statement of Accounts (attached at Appendix 3) for Mountsett Crematorium Joint Committee for the financial year ended 31 March 2010.

Background

- 2 The Annual Return is subject to audit by external auditors – BDO Stoy Hayward. The audit will commence week commencing 28 June 2010. On completion, the auditor's report will be incorporated into a published Statement of Accounts document.
- 4 The attached Annual Return is the statutory published document for the Mountsett Crematorium Joint Committee.

The Statement of Accounts

5. The Annual Return and Statement of Accounts have been prepared considering the requirements of the 2009 'Code of Practice on Local authority Accounting in Great Britain' as updated and published by the Chartered Institute of Public Finance and Accountancy (CIPFA).
6. There are four Core Statements that provide fundamental information on the financial activities and position of the Joint Committee.
 - The Income and Expenditure Account;
 - The Statement of Movement on the General Fund Balance
 - The Balance Sheet
 - The Cash Flow Statement
7. Additional explanations on the contents of the Annual Return and Statement of Accounts will be provided at the meeting.

Financial Outturn 2009/10

8. Members will recall that regular (quarterly) budgetary control reports have been considered throughout the year, which incorporated forecast year end outturn positions.
- 9.. The following table shows the final outturn position (as incorporated into the Statement of Accounts):

Subjective Analysis	Original Base Budget 2009/10	Outturn 2009/10 ®	Variance Over/ (Under)	MEMO - Provisional Outturn [29.1.10] 2009/10
	£	£	£	£
Employees	112,730	107,281	(5,449)	110,329
Premises	89,300	103,349	14,049	88,625
Transport	100	0	(100)	300
Supplies & Services	58,850	39,681	(19,169)	47,182
Agency & Contracted	16,000	15,845	(155)	15,850
Transfer Payments	0	0	0	0
Capital Charges	0	0	0	0
Central Support Costs	8,330	8330	0	8,330
Gross Expenditure	285,310	274,486	(10,824)	270,616
Income	(485,200)	(496,238)	(11,038)	(511,430)
Net Income	(199,890)	(221,752)	(21,862)	(240,814)
Transfer to Reserves				
- Repairs Reserve	15,000	20,119	5,119	15,000
- Cremator Reserve	20,000	36,742	16,742	60,924
Distributable Surplus	(164,890)	(164,890)	0	(164,890)
65% Durham County Council	107,178	107,178	0	107,178
35% Gateshead Council	57,712	57,712	0	57,712

Mountsett Crematorium Earmarked Reserves	Balance @ 1 April 2009	Transfers to Reserve ®	Transfers From Reserve	Estimated Balance @ 31 March 2010
	£	£	£	£
Cremator Replacement Reserve	(123,670)	(36,742)	0	(160,412)
Major Repairs Reserve	(17,428)	(20,119)	0	(37,547)
Total	(141,098)	(56,862)	0	(197,959)

11. The following sections outline the reasons for significant variances by subjective analysis area, comparing the outturn position against the budget and highlighting reasons for variances between the actual and outturn position previously reported:

Employees

The outturn is showing a £5,449 saving against the approved budget. The base budget assumed a 1.50% pay award, however, the actual outturn factors in the agreed 1% pay award. In addition further savings were made as a result of reduced sickness and holiday cover.

Premises

This overspend is mainly due to repairs and maintenance charges (£9,000 fence repairs, £2,000 other R&M). Increased gas charges of £3000 also added to the overspend

The previous outturn showed an underspend of (675). The overspends highlighted above were not anticipated at that point in time

Supplies and Services

This is mainly due to the £11,000 budgeted payment in respect of the DEFRA Mercury Abatement Scheme which has been deferred until 2013. Other underspends on postage, printing stationery and telephones total £3,000. Medical Reference Fee charges are £3,000 lower than budget and the budgeted vending machine expenditure of £1,000 has not been required.

The previous outturn showed an underspend of £11,668. The difference between the previous outturn and the actual outturn being the reduced spend on postage, printing, stationery and telephone, medical referees and the non spend on vending machine equipment.

Income

The additional income on budget of £11,038 relates to additional cremation fee income throughout the year as a result of increased cremation numbers and additional entries into the Book of Remembrance.

The previous outturn showed an anticipated additional income of £26,230. The actual outturn is lower due to a reduced number of cremations in the final quarter than expected.

Earmarked Reserves

In line with the previous report, any additional surplus has been retained within the Joint Committee. The previous outturn projection estimated that the additional net income (over the level budgeted) would be £75,924. The actual outturn shows that additional net income to transfer to earmarked reserves is £21,862. The retained reserves of the Joint Committee as at 31 March 2010, is £197,959.

Recommendations and reasons

12. It is recommended that:

- The Joint Committee note the outturn position set out in the report;
- The Joint Committee approve the Annual Return and Statement of Accounts for the year ended 31 March 2010, attached at Appendix 2 and 3
- The Chair and Treasurer sign the Statement of Accounts and Annual Return

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Appendix 1: Implications

Finance

The Annual return and Statement of Accounts refer to the transfer to the Joint Committee's General Reserves and reports on the Joint Committee's spending during 2009/2010

Staffing

None

Equality and Diversity

None

Accommodation

None

Crime and disorder

None

Sustainability

None

Human rights

None

Localities and Rurality

None

Young people

None

Consultation

Officers of Gateshead Council were consulted on the contents of this report

Health

None