

**Central Durham Crematorium
Joint Committee**

28 September 2011

**Report of the Superintendent and
Registrar**



**Report of Alan José, Superintendent and Registrar to the Joint
Committee**

Purpose of the Report

1. To provide members of the Central Durham Crematorium Joint Committee with the quarterly update relating to performance and other operational matters.

Performance Update

Number of Cremations

2. The table below provides details of the number of cremations for the period 1 April 2011 to 30 June 2011 inclusive with comparative data in the same period:

	2010/2011	2011/2012	Change
APRIL	190	183 + 1*	- 7 + 1*
MAY	188 + 1*	171	- 17 + 1*
JUNE	184 + 1*	183 + 2*	-1 + 1*
TOTAL	562 + 2*	537 + 3*	- 25 + 3*

* = Non Viable Foetus (NVF)

** = Stillborns (STs)

*** = Body parts

3. The full profile of where families came from can be seen in Appendix 2. In summary 198 came from Durham and 339 from outside of the area. This has led to 3 NVF cremations undertaken for the period 1st April 2011 to 30 June 2011, compared to 562 in the comparable period last year an increase of 1 NVF and decrease of 25 Cremations.

	2010/2011	2011/2012	Change
JULY	178 + 4*	160 + 5*	- 18 + 1*
AUGUST	176	152 + 3*	- 24 + 3*
TOTAL	354 + 4*	312 + 8*	- 42 + 4*

* = Non Viable Foetus (NVF)

** = Stillborns (STs)

*** = Body parts

- The full profile of where families came from can be seen in Appendix 3. In summary 99 came from Durham and 213 from outside of the area. This has led to 312 +8 NVF cremations undertaken for the period 1st July 2011 to 31 August 2011, compared to 354 +4 NVF in the comparable period last year an increase of 4 NVF and decrease of 42 Cremations. However Members should be aware that the 2011/12 budget has been set assuming a total 150 cremations lower than the 2010/11 budget as a result of the cremator replacement and redevelopment works undertaken at the crematorium. The Superintendent & Registrar has undertaken discussions with the funeral directors to ascertain the reasons for the reductions who have confirmed that this is not a result of the funerals being carried out at the nearby Wear Valley facility, rather a reduction in the death rate within this area.

Memorials

- The Table below outlines the number and value of the memorials sold 1st April 2011 to 31 August 2011:

	April - August 2010 / 2011		April – August 2011 / 2012	
	Number	£	Number	£
Vase Blocks	27	11,667.20	9	3,873.70
Large Plaques	45	13,598.80	60	15,905.40
Small Plaques	7	1,482.00	4	872.00
Columbaria	3	3,316.70	8	8,543.30
Total	82	30,064.70	81	29,194.40

Operational Matters

- Working with DCC and Human Resources, progress has been made preparing the detailed Job Description and Document which is being finalised. The post has not been advertised and is planned for week commencing 19 September 2011 as per agreement by the Joint Committee to be advertised at Durham County Council and Spennymoor Town Council. It is expected that an appointment will be made in October 2011 with the successful applicant commencing his/her duties as soon as possible.

In the meantime Mr Roy Goodson's Temporary Contract has been extended to ensure full staff provision at the Crematorium.

Cremator Replacement & Crematoria Redevelopment Project-Update

- Work has progressed well since the last meeting of the Central Durham Joint Committee and the Members' Update No.6 was issued at the end of August, and the next one will be issued towards the end of October.

The new extension is fully watertight and secure, and with the scaffolding removed it is possible to see how well the building has been designed as it blends in very well with the existing building. The quality and design of the brickwork is a great success.

The central heating boilers and pipework have been installed, all the electrical power feeds have been laid to the extension and it is expected that the heating system for the whole building will be running by 1 October 2011.

All the new drainage services have been laid and connected with new surface water gully's ensuring that the cesspits are not used for this purpose as had previously been the case.

IFZW Engineers have been on site regularly and details for the start of the installation on 1 November 2011 have been agreed. As part of these discussions, it has been agreed that the service yard wall will not be completed until IFZW has finished their installation to allow easier access to the Crematory and to reduce the risk of damage. A formal handover meeting for the new extension will be held on 30 September 2011.

Meanwhile some aspects of phase II works have begun including the infilling of the old service yard and the landscaping of the garden which will lead to the new front office.

The Project Leader, Richard Fenwick, advises that he is very pleased with the progress of the scheme and the willingness of all those involved in the process to work closely together which has enabled smooth progress since day one.

Green Flag Award

8. The Green Flag Award is a nationwide recognition of a good quality parks and green spaces, and a sign to visitors that its sites are well maintained and well managed with excellent facilities. This year Durham Crematorium made a joint bid with South Road Cemetery and was successful at the first attempt.

The judges wrote in their report of the Crematorium:

“The site was clean and well maintained. The buildings and infrastructure was in good order. The new Memorial Gardens are very good”.

This award is testimony to the dedication of the staff working at the Crematorium (and South Road Cemetery) and comes on top of the award of Gold Star Status in the Institute of Cemetery and Crematorium Management Accreditation earlier in the year.

Nomination to Vice President ICCM

9. Members will recall that the Superintendent and Registrar had been asked if he would stand for nomination for the position of Vice President of the Institute of Cemetery and Crematorium Management.

There were two candidates for the position, Natasha Bradshaw, the Superintendent Registrar at Mortlake Crematorium and Alan José.

The voting figures were:

Natasha Bradshaw	109 votes
Alan José	99 votes

Accordingly, Natasha Bradshaw has been nominated as the Vice President of the ICCM for the period of 2011 / 2012.

INTERNATIONAL CONFERENCE CREMATION AND BURIAL AUTHORITIES – BRISTOL 4 – 6 July 2011

10. An International Conference for Cremation and Burial Authorities was held on 4 – 6 July 2011. Alan José, Superintendant and Registrar was in attendance at this conference and he has written some notes on the Conference (see Appendix 4).

The main items that Members should be aware of are:

- It seems likely that the total number of Abated Cremations in 2013 onwards will be around 70% of the total, therefore exceeding the Governments original target of 50%.
- There will be a requirement to fit an individual gas meter to each Cremator, the Independent Testing to be carried out over 4 Cremations per Cremator and additional requirements for monthly and six monthly reports to be sent to the Regulator.

Crematorium Drains

11. During the project to provide the new car park, it was necessary to relocate some of the drains that run through the Crematorium site and it was as a result of those works that it was discovered that one foul drain was in very poor condition, making joining up with the new section laid under the car park a difficult task.

In addition, early in the project it had been identified that surface water was running into cess pits and as a result a full drainage scheme for surface and foul water around the existing building and the new extension was factored into the scheme for the ongoing project.

As a precaution against possible future problems a full drain survey has been commissioned which was carried out by Lanes Drains. The result of the survey showed that most of the existing drains on the Crematorium site were in poor condition with several sections badly collapsed.

In order to rectify these problems and to ensure that it will not be necessary to excavate any newly laid tarmac, quotations have been obtained to make the necessary repairs and these costs are estimated at £30,000 as outlined in the Financial Report.

Durham Crematorium Pre-Payment Bond

12. At the meeting of the Central Durham Crematorium Joint Committee (29 June 2011), Members agreed the principal of introducing a Pre-Payment Bond from 1 October 2011, subject to confirmation regarding registration requirements from the Financial Services Authority (FSA).

Full details of the proposed scheme have been provided to the FSA and discussions are ongoing, in consultation with the Councils legal team, with regards to whether FSA registration will be required. If registration is ultimately required the FSA have advised that the cost is £1,500, with the process taking approximately 6 months for approval of any application.

Given these ongoing discussions, the pre-payment bond scheme will not now be commencing on the 1 October and introduction of the scheme will be delayed until the issue of FSA registration is resolved. If no registration is required the service will implement the scheme as agreed by the Joint Committee, otherwise an application will be submitted and an update provided at the next meeting.

The Tree of Life Project

13. The Crematorium has been approached a few months ago by Lucy Baxter, The Development Manager for St. Cuthbert's Hospice, with a view to taking part in a project that could yield mutual benefits for the Crematorium and the Hospice.

The proposal is for the Crematorium to participate in the "Light Up A Life" campaign which will be run during late November and December.

The idea is that a Christmas Tree would be provided with the opportunity for mourners and other visitors to the Crematorium to place a personal written message on the tree and to make a donation to St. Cuthbert's Hospice if they so wished.

A similar scheme is in operation at Middlesbrough Crematorium in conjunction with the Local Hospice and it has proved very popular with visitors to the Crematorium, and indeed is in fact now a permanent feature.

The concept of writing a personal message is one which can be very meaningful to mourners, especially at Christmas time when loss can be felt most keenly and could provide a valuable additional service to mourners.

Improving the process of Death Certification

- (a) As Members may be aware The Government has for some years, post Shipman, been looking at ways to improve the process of Death Certification and indeed a new scheme was due to come into effect on 1 April 2012.

This date has now been put back to April 2013, mainly due to the fact that the PCT's (Primary Care Trusts) that have to administer the new system are to be abolished and that this role will pass to Local Authorities.

Further details regarding these changes can be seen in Appendix 5 with the main impact for Durham Crematoria being the changes to the paperwork required for Death Certification and that a Local Authority will need to establish a local medical examiner's service for their area.

Recommendations and Reasons

15. It is recommended that Members of the Central Durham Joint Committee:-
- (a) Note the content of this report with regards to current performance of the Crematorium;
 - (b) Note the progress and advertising date of the vacant post.
 - (c) Note the progress with regards to the Cremator Replacement and Crematoria Redevelopment Project.
 - (d) Note the current achievement of the Green Flag Award.
 - (e) Note the results of the Nomination for Vice President ICCM.
 - (f) Note the information with regards to the International Conference.
 - (g) Note the progress with regards to the Crematorium drains and associated costs.
 - (h) Note the current situation with regards to the Pre-Payment Bond.
 - (i) That Durham Crematorium work with St Cuthbert's Hospice "Light Up A Life" campaign in 2011 with a review of the project at the January 2012 meeting of the Central Durham Crematorium Joint Committee.
 - (j) Note the current situation with regards to the Death Certification changes.

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Appendix 1: Implications

Finance –

As identified in the report.

Staffing –

A member of staff has left the Authority and this will be reviewed in due course.

Risk –

None

Equality and Diversity / Public Sector Equality Duty –

There are no Equality and Diversity implications associated with this report.

Accommodation –

There are no Accommodation implications associated with this report

Crime and Disorder –

There are no Crime and Disorder implications associated with this report.

Human Rights –

There are no Human Rights implications associated with this report.

Consultation –

Officers of Spennymoor Town Council were consulted on the contents of this report.

Procurement –

None

Disability Discrimination Act –

None

Legal Implications –

None

Appendix 2: Breakdown of figures

2011

	APR	MAY	JUNE		APR	MAY	JUNE
Alston				Northallerton			1
America				Morpeth			
Ashington				Murton	3	5	1
				New			
Barnard Castle				Brancepeth			2
Berwick				Newcastle			1
				Newton			
Billingham				Aycliffe	8	11	10
Birtley				Nottingham			
Bishop Auckland	6	4	9	Oxford			
Bishop Middleham				Peterlee	10	8	6
Blackhall	3	1	3	Scotland			
Boldon				Sacriston	4	1	4
Bridlington		1		SEAHAM	7	5	3
Cambridge				Seaton			
Chester Le Street	10	8	14	Sedgefield	1	2	3
Cheshire				SHILDON	4	1	2
Chilton	2	1	2	Shiney Row		1	
Consett		1	3	Shotton	1		
Cornsay	1						
Coundon				South Hetton		3	
Cowshill				Staindrop	1		
Crook	4	10	4	Stanhope		2	1
Darlington	2		2	Stanley		1	
Easington	8	2		Station Town			2
East Rainton				Stockton			
Edmondsley				Sunderland			
Esh		1		Sunnybrow		1	1
Esh Winning			1	Swindon			1
Fencehouses		1		Thornley	3	1	1
Ferryhill	7	7	3	Toft Hill			
Fishburn	2	1		Tow Law		1	1
Frosterley		1		Trimdon	4	3	5
Gateshead	1	1	1				
Great Lumley	2	3		Washington			1
Hamsterley				West Auckland	1		
				West			
Hartlepool	1	1	3	Cornforth	2	1	4
Haswell		1		Wheatley Hill	2	2	3
Hetton Le Hole			3	Willington	8	3	4
Hertfordshire				WINGATE	2	2	2
Hexham		2					
Hornden	1	2	2	Wolsingham	2	1	2
Houghton	1	4	3	Yorkshire			
Howden							
Hunwick							
Kimblesworth							
Lanchester							
Langley Park		1					
Lincoln	1						
London / Kent		1					
Middlesbrough							
				Daily Total	115	110	114

Appendix 3: Breakdown of figures

2011	JULY	AUG	JULY	AUG
Alston				1
America				
Ashington				
Barnard Castle				
Berwick				
Billingham				
Birtley				
Bishop Auckland	9	3		
Bishop Middleham	1	1		
Blackhall		7		
Bridlington				
Burnhope		1		
Cambridge				
Chester Le Street	9	5		
Cheshire				
Chilton	2			
Consett	2			
Cornsay		1		
Coundon				
Cowshill				
Crook	5	5		
Darlington	1			
Easington	1	2		
East Rainton				
Edmondsley				
Esh				
Esh Winning				
Fencehouses	2			
Ferryhill	9	4		
Fishburn	2	3		
Frosterley		1		
Gateshead	1	2		
Great Lumley	2			
Hamsterley	1			
Hartlepool	1	2		
Haswell		1		
Hetton Le Hole	2			
Hertfordshire				
Hexham				
Hornden	3	4		
Houghton	1	5		
Howden				
Hunwick				
Kimbleworth	2			
Lanchester				
Langley Park	2			
Lincoln				
London / Kent				
Ludworth				1
Northallerton				
Morpeth				
Murton			3	3
New Brancepeth				
Newcastle				
Newton Aycliffe			3	4
Nottingham				
Oxford				
Peterlee			12	6
Scotland				
Sacriston				3
Seaham			2	4
Redcar			1	
Sedgefield			4	2
Shildon			4	2
Shiney Row				
Shotton			3	2
Scarborough				1
South Hetton				3
Staindrop				
Stanhope			1	1
Stanley				
Station Town				
Stockton				
Sunderland				
Sunnybrow			1	
Swindon				
Thornley			1	2
Toft Hill				
Tow Law			2	1
Trimdon			2	5
Washington			1	1
West Auckland				3
West Cornforth			3	3
Wheatley Hill			2	2
Willington			5	4
Wingate			2	3
Wolsingham				
Yorkshire				
Daily Total			110	103

Appendix 4: INTERNATIONAL CONFERENCE CREMATION AND BURIAL AUTHORITIES – BRISTOL 4th to 6th July 2011

The conference was opened by Lord Richard Grey who welcomed delegates from the U.K., Japan, America, France, Italy, Australia, Netherlands and Germany.

Revision of the PG/52 Guidance Note

The first paper was given by Andrew Mallalieu, Vice President of Facultative Technologies who examined the proposed changes to the PG5/2 Guidance notes which will affect all those who operate Crematoria:

The draft consultation document has been issued but key changes are likely to be the requirement to fit an individual gas meter to each Cremator, the Independent Testing to be carried out over 4 Cremations per Cremator and additional requirements for monthly and six monthly reports to be sent to the Regulator.

Death and Technology

Dr John Troyer, Deputy Director of the Centre for Death and Society gave an interesting paper about the connection between death and technology. It is possible for example to carry out on-line research for ancestors, look at Crematoria Websites, find locations of Cemeteries and Crematoria and so on. Public perception can be tested by the use of technology and in the case of Redditch Council who plan to use heat recovery equipment at the Crematorium to heat the nearby swimming pool, short time. Dr Troyer indicated that the public can be very understanding if new ideas are fully explained and can be justified.

British Crematoria in Public Profile

Professor Douglas Davies, from Durham University gave a very interesting paper which highlighted the changing patterns of Funerals over the past 16 years since the publication of a book - British Crematoria in Public Profile. During 2011, a survey had been sent to all Crematoria in the U.K. and the information gathered will provide a very vivid picture of the way in which Funeral Services are carried out, an example of this is the much greater involvement of families in the planning of Cremation Services, choosing music and readings and so on.

A revised version of the Book will be published in 2012.

Arnos Vale Crematorium and Cemetery

A most interesting paper was given by Juliette Randall, the recently appointed Chief Executive of the Arnos Vale Cemetery Trust. Following a £5.2 million restoration project, Arnos Vale is a national example of how a Victorian Cemetery can be brought back to its former glory.

The Crematorium buildings have also been restored and the original early 20th Century cremators can be viewed.

The Crematorium closed some 20 years ago as the Cremators could not meet emission requirements of the Environmental Protection Act 1990. The Cemetery has burial space available and so will now continue to operate, but the Crematorium is permanently closed for Cremation Services.

Coroners Inquests and Coronial Reform

Debbie Kerslake, Chief Executive of Cruse Bereavement Care, gave a very moving paper – assisted by a Film Presentation of how the Coroners Service is involved with families of soldiers killed in Afghanistan – following the process from the tragic news of the death of a soldier to the inquest.

The upshot with regard to Coroners reform however, is that at the present time the post of Chief Coroner will not proceed although the post will remain on the Statute Book.

All in Decent Order

This paper was given by The Right Worshipful Timothy Briden, Vicar General of the Province of Canterbury – was most interesting and focussed on the issues of substantive maintenance that is required in closed churchyards. The requirement for these churchyards to be maintained in good order by the Local Authority responsible and the fact that faculties for works to memorial walls etc., must be applied for. The advice for any work is talk to the Diocesan /Registrar before any works are commenced. It was pointed out, that for urgent works an emergency faculty can be applied for.

Heat Recovery from Cremators

This paper was given by Brian Heap of Goldray Ltd., a Mechanical Engineer who has worked on a number of heat recovery installations at Crematoria in the U.K. Brian outlined the plans for the use of the flue gas heat to be used to heat the swimming pool at Redditch Crematorium. This project was the subject of nationwide headlines in March 2011, when the project was branded by the popular press as outrageous. The public asked about this however, locally in Redditch and feedback from National Radio on (Jeremy Vine show) and elsewhere was almost 100% in favour.

The project is expected to save Redditch Council some tens of thousands per year in heating costs.

Palmela Chilvers, the Bereavement Services Manager of Leamington Spa Crematorium, explained that a Heat Recovery System had been in use for some 15 years without any problem with public acceptance. A new system, recently installed includes a large hot water tank which heats the offices and Crematorium buildings and a bio mass boiler has also been installed, the whole system being computer controlled for maximum efficiency.

Contaminated Body Storage – Autopsy and Disposal

This paper was given by Dave Butler, the Technical Delivery Manager for K.B.R. – a large company that has contracts to supply temporary mortuary facilities with many local Authorities and also has a National Emergency Contract with the Home Office.

The temporary facilities are modular and can be designed to meet almost any requirements. K.B.R. work to the Safe Handling of Contaminated Bodies Guidance issued in 2009 by the Home Office. As a matter of interest, K.B.R. have a mobile cremator which is available for hire!

Improving the process of Death Certification

The Government has for some years, post Shipman, been looking at ways to improve the process of Death Certification and indeed a new scheme was due to come into effect on 1st April 2012. This date has now been put back to April 2013, mainly due to the fact that the P.C.T.'s (Primary Care Trusts) that have to administer the new system are to be abolished and that this role will pass to Local Authorities.

In October 2011, there will be a Public Consultation by the Department of Health and in May 2012. Regulations will be laid before Parliament – the Social Care Bill. In July 2012, the Regulations will be published after which there will be 9 months to plan and prepare for the implementation of the new system. Paul Adler, of the Department of Health, gave this paper but in answering questions after his presentation, it became clear that there are many unanswered questions including how the fee will be paid, to whom, how much, how Medical Examiners will be appointed, who will carry out the associated administrative tasks etc? A major ASK within a short timescale! These proposals will present a number of significant challenges to Local Authorities over the next 18 months, if the scheme is to commence as planned in April 2013.

Repatriation: Rhetoric v Reality

Emerson de Luca, Managing Director of Albin International Repatriation gave a most interesting talk on the repatriation service offered by his company. There are a number of repatriations from all parts of the world each day, which can be very challenging. Albin's is working towards the adoption of international standards which could make the process more straight forward and less traumatic for families involved. It is very clear however, that Albin's have the expertise to make the process of repatriation as straight forward as it possibly could be.

Tsunami - The Aftermath

Dr Soji Eguchi, Doctor of Engineering at Kyoto University and President of Taiyo Chikiro Industries gave a moving account of the aftermath of the Japanese Tsunami earlier this year. It is amazing that only days after the disaster, many roads had been rebuilt and power supplies restored to some areas. For other cases of courts it will take many years for the issues of those who have been affected to return to normal. Over 15,000 people were killed and after 3 days a special measure had been passed by Parliament to allow Cremation without a formal license.

Due to problems with gas and electricity supplies in some areas, local Crematoria could not operate and so bodies were sent to Crematoria in other parts of the country to avoid lengthy delays as far as 400 kilometres away.

This practical measure was of great help to assist timely disposal of many of those who died but in some areas, interment in trenches was carried out, as this was the only practical solution. Corpses were identified to allow future exhumations and disposal in accordance with family wishes.

Abate or Burden Share

Brendon Day, the CAMEO Manager, gave an update of the progress of installation of Mercury Abatement Plant throughout the country and the latest view on how the percentage of abated cremations will be audited.

AQ24 (05) recognises CAMEO as the National Burden Sharing Scheme Administrator. All Authorities and private companies that operate a Crematorium will be required to submit an annual return to CAMEO, commencing in January 2013.

The final "cost" of Abatement is yet to be agreed as a unit cost per Abatement Credit, Equipment by 31st December 2012 will have to purchase credits for 50% of the cremations carried out in 2013 and onwards based on the 2003 figure at each individual Crematorium.

As all auditing of Cremation Abatement figures are to be collated through CAMEO, the easiest and more efficient way for accurate information to be processed for individual Authorities is through Membership of the CAMEO scheme.

It seems likely that the total number of Abated Cremations in 2013 onwards will be around 70% of the total, therefore exceeding the Governments original target of 50%.

Ministry of Justice - Update

Judith Bernstein, Head of the Coroners, Burial, Cremation and Enquiries team at the Ministry of Justice – advised the conference that the Government had decided that the post of Chief Coroner is not affordable at this time, although the position will remain on the Statute Book.

Consultation on a Coroners Charter will begin in September and will be available on the Ministry of Justice website. It was confirmed that Local Authorities will be responsible for appointing Medical Examiners, but until the Social Care Bill is passed into Law the necessary revisions to the Cremation Regulation (England & Wales) 2008, cannot be made.

Judith Bernstein advised the conference that there had been a number of concerns raised about holding coffins over (delaying Cremation) where families had not been advised.

Day to day operation is not part of the Ministry of Justice remit but Authorities and Companies who do carry over from one day to another, must ensure that families are aware of the fact.

The Ministry of Justice is looking again at Legislation to allow the re-use of existing graves, and is likely to be holding a consultation exercise on this subject in due course. The Ministry of Justice does however have wide responsibilities and proposed reform in the areas of Prisons, Police and so on, which are likely to take priority over less vital matters.

Appendix 5: Death Certification Reforms:

New Duty on Local Authorities This document provides an overview of the death certification reforms and an update on work to prepare for implementation of these reforms from April 2013. It has been prepared for distribution to Local Authorities and Directors of Public Health. Additional information is provided in supporting notes at the end of the document.

The Department of Health is working with a wide range of organisations and groups to reform the process of death certification. These reforms, enabled by the Coroners and Justice Act 2009, will introduce a unified system of scrutiny by independent medical examiners of all deaths in England and Wales that do not require investigation by a coroner (i.e. similar for burials and cremations). The reforms, which are part of the Government's response to the Shipman Inquiry, will strengthen safeguards for the public, make the process of death certification simpler and more open for the bereaved and improve the quality of mortality data.

The Government is proposing to fund scrutiny by medical examiners on a cost-recovery basis through a statutory fee chargeable for all deaths that are not investigated by a coroner. This statutory fee, collected locally, would replace and make more effective use of the existing fee charged by doctors for the completion of cremation forms which will be removed by the new process. (These fees, which are around £160 for each cremation where applicable, amount to £46m per year across England and Wales).

The Coroners and Justice Act 2009 put a duty on Primary Care Trusts to appoint medical examiners for their area, establish a local medical examiners service, make arrangements to collect the proposed statutory fee and ensure achievement of required service standards and levels of performance. The new architecture of the NHS announced in October 2010 led to a ministerial decision to transfer these responsibilities to upper-tier local authorities through a provision in the Health and Social Care Bill. This decision was based on the need to maintain local control and independence and the belief that these essential criteria could not be met in any other way.

Local authorities will be able to use service models that are appropriate for their area; these models may include direct provision of a standalone function, commissioning the service from a healthcare provider that can assure independence, integration with existing related services and collaboration with neighbouring authorities to provide a combined service.

All medical examiners will be required to have at least 5 years post-qualification experience, a current licence to practice and relevant expertise based on the completion of prescribed e-Learning and face-to-face training. In most areas, medical examiners will need to be supported by officers or people providing an officer function. *Death Certification Reforms: New Duty for Local Authorities* The workload is considerable.

Current estimates suggest that up to 300 full-time equivalent medical examiners will be needed across England and Wales to scrutinise and confirm around 390,000 deaths per year and provide advice to doctors on a further 40,000 deaths that are subsequently investigated by a coroner. It is anticipated that most medical examiners will be appointed on a part-time basis (for at least 8 hours a week) so that they can maintain their licence to practice through their other clinical duties and keep up to date more generally with clinical developments. On this basis, there may be a headcount of about 1,000 medical examiners across England and Wales.

The new process has been tested and refined in death certification pilots in Sheffield, Gloucestershire, Powys, Mid-Essex, Brighton and Hove, Leicester and Inner North London. The pilots have demonstrated that the new process can be introduced successfully and is able to achieve the aims of the reforms. Feedback from the pilots has been used to draft regulations and will be used in guidance to recommend ways that local authorities can address transitional issues in implementing the new process.

The pilot work suggests that an area with 5,000 deaths per year would probably require a team of 7 part-time medical examiners (providing 2-3 full-time equivalent posts) supported by ~3 full-time equivalent medical examiner's officers (or people providing this function).

The cost of providing (or commissioning) the services needed in each area will be recovered from the proposed statutory fee and work is currently being carried out -with input from local authority representatives -to ensure that the level of fee set takes account of the costs of alternative service models and other local considerations.

The death certification regulations are now expected to be published for consultation in October 2011 and, subject to the Bill's Parliamentary passage, will be laid in Parliament in May / June 2012 with a commencement date of April 2013. The extended period between introduction and commencement is intended to provide time for local authorities to establish a local medical examiner's service for their area. The Department of Health will assist local authorities by providing a suggested outline of preparatory activities, and access to national and regional support.

The death certification programme is working with a wide range of stakeholders and is coordinated by a DH-led Steering Group that includes clinicians, coroners, NHS managers, public health as well as representatives from the funeral industry, bereavement services, local government and the relevant other government departments.

The Office for National Statistics is monitoring the impact of the new arrangements on official mortality statistics. Data from the pilot projects are being examined to estimate the likely size and nature of any systematic changes in frequency of specific causes of death due to the introduction of medical examiners. This work will continue during implementation to ensure that any artificial changes in cause of death statistics are recognised as such. Overall the process is expected to improve the quality and reliability of death statistics and their value for public health and other purposes.

Department of Health Death Certification Programme August 2011

Email: deathcertification@dh.gsi.gov.uk Phone: 0113 254 5813 or 0113 2545174

Death Certification Reforms: New Duty for Local Authorities

Supporting Notes

The following notes are referenced in the summary provided above. For further details, please see general information at www.dh.gov.uk/deathcertification and, in particular, the Death Certification Programme's responses to feedback from local registration services and to FAQs from coroner's officers and staff. These responses will be published respectively at www.lrsa.org.uk and www.coronersofficer.org.uk and, if necessary, can be requested by email from deathcertification@dh.gsi.gov.uk.

1 Deaths that are "investigated" are those where a coroner's post-mortem examination is carried out and / or inquest is held because a coroner has reason to suspect that the deceased died a violent or unnatural death, the cause of death is unknown, or the deceased died while in custody or otherwise in state detention. Approximately 25% of deaths in England and Wales currently require investigation. A further 25% of deaths are currently notified to a coroner and require initial assessment including appropriate enquiries and consideration but do not require post-mortem examination or inquest.

2 It is generally accepted that the causes of death certified by a significant proportion of doctors are not sufficiently precise for epidemiological purposes and that many medical certificates of cause of death (MCCDs) are not completed fully and legibly. This view is based on published audits of medical certificates of causes of death (MCCDs) or of their counterfoils and feedback from local registration services and it is supported by analyses carried out on data collected by the areas piloting the death certification reforms. Whilst improved training for doctors in certification of death has some impact on the quality of causes of deaths and certificates, it is not sufficient and is too far removed from the specifics of each case to achieve the aims of the reforms.

<p>3 The Death Certification Programme acknowledges that concerns have been raised about the requirement for the proposed statutory fee. These concerns, outlined below, will be kept under review. However, at the current time, ministers have decided that the fee needs to remain as the preferred option for funding the new service; the key reasons for this decision are that it replaces (and extends) an existing fee that is largely ineffective and that in the current economic climate there is unlikely to be any viable alternative.</p> <p>Concern</p>	<p>Response / Action</p>
<p>Risk that a single standard fee will not enable cost-recovery in areas with different requirements and cost-structures.</p>	<p>Consideration of alternative options for structuring the fee to allow some local flexibility and / or recovery over a multiple year period.</p>
<p>Reputational risk to local authorities – particularly if the fee needs to include a variable local element.</p>	<p>Further discussion of concern and clear communication of purpose and benefits of reforms.</p>
<p>Local collection of the fee will create procedural difficulties and incur costs.</p>	<p>Alternative options identified and assessed for use by local authorities in making arrangements and estimating costs appropriate for their service model.</p>
<p>It is unclear what action needs to be taken if the fee is not paid.</p>	<p>Further discussion of concern – particularly in relation to timing / arrangements for payment of fee where it is expected to be covered by a Funeral Grant from the Social Fund.</p>