## OVERVIEW & SCRUTINY REVIEW PROJECT PLAN – INCREASING THE EMPLOYMENT OPPORTUNITIES OF YOUNG PEOPLE (18 - 24)

WHEN Times/Dates/ Locations	DESIGNATED  LEAD  Member/	WHO Key Witness	<b>WHAT</b> Evidence/Information	HOW  Meeting/Visit/ Correspondence/ Briefing Paper/ Research	OUTCOMES	WHY
10.00AM 8 September 2011. Committee Room 1(A)	Officer Diane Close	Diane Close  Graham Wood	An overview report providing information on:  National context – Govt policy which will affect County Durham.  Local policy priorities. Resource availability. Partners/services currently involved in delivery of support.  A presentation providing an overview in relation to: Unemployment trends. NEET's position. Young Persons Guarantee/FJF. Approach to apprenticeships. DCC involvement in apprenticeships. Challenges and opportunities.	Report .  Presentation from officer	To set the scene for members in relation to the national context, local policy priorities, resources, unemployment trends, apprenticeships, challenges and opportunities.	To give members the information on the national and local scene to allow them to determine the focus for the Scrutiny Review Group.
10.00AM 13 October 2011. Committee Room 1(A)	Diane Close	Graham Wood	An overview of the funding available within the County to increase young people's employment opportunities including:  European Social Fund (ESF). The Innovation Fund. Funding for Apprenticeships including AWH. Skills Funding Agency (SFA) available funding. Any additional funding on a National/Regional basis directed at the 18 - 24 age group.	Report and/or presentation from officer.	Members will be given information on the funding available for the 18-24 age group, increasing job opportunities	Members will be aware of the current funding available for the 18 -24 age group in relation to increasing job opportunities
		Graham Wood	<ul> <li>An overview of the various interventions available for 18 - 24 age group including:</li> <li>Work Clubs, volunteering, pre-employment and work placement (through Service Academies)-measures in 'Get Britain working'.</li> <li>Work programme tailored support.</li> <li>Apprenticeships - including levels of apprenticeships, retention rates, geographical breakdown within County and sector breakdown.</li> <li>Higher Education opportunities</li> <li>Vocational training available 9including the implications of the Wolfe Review).</li> <li>Self employment (Including the Young Business Magnates).</li> <li>Schemes introducing young people to the world of work i.e' Learning the Business'.</li> </ul>	Report and/or presentation from Officer.	Members will be provided with an overview of the various interventions available within the County for the 18-24 age group to increase their employment opportunities.	Members will be aware of the various interventions available within the County for the 18-24 age group to increase their employment opportunities.

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10.00AM 2 November, 2011. Committee Room 2.	Diane Close	Linda Bailey Sue white Diane Close	Various schemes/work undertaken within the County to enhance employment opportunities for young people  Work of the 14-19 Partnership.  Business Enterprise Partnership.  Briefing for members on the work of various Area Action Partnerships in relation to Young people	Presentations and /or reports by officers. Report	Members will be given information of various schemes delivered within the County to help increase young people's (18 - 24) employment opportunities.	Members will have a knowledge of various schemes delivered within the County to increase young peoples job opportunities
10.00AM 11 November, 2011. Committee	Diane Close	Graham.Wood	and employment     Development of a follow up programme to the FJF, role of Derwentside training, Duke of Edinburgh Scheme and East Durham Business Service Apprenticeship Brokerage Service.	Presentation and/or report.	As above	As above
Room 2.		Graham Wood	A mapping exercise identifying all the various Partners within the County who engage with employers in relation to the 18 -24 age group.	Information from officer - chart.	Members will receive information on the Partners within the County who engage with employers in relation to the 18-24 age group.	<ul> <li>Members will be aware of all the Partners within the County who engage with employers in relation to the 18-24 age group.</li> </ul>
10.00AM 15 November, 2011. Committee Room 1(A).	Diane Close	CDEP FE Colleges	Work undertaken by the CDEP in relation to Young people and unemployment. Including promoting apprenticeships, assessing employers skills requirements, encouraging employers participation in schemes to support young people.      Work of FE colleges in relation to engagement with employers, ensure that the training on offer to young people meet local employers needs, transport arrangements	Presentations and/or reports.  Presentation and/or information/report.	Members will be presented with information detailing the work of the CDEP and FE Colleges in relation to employer engagement within the County	Members will be aware of the work of the CDEP and FE Colleges in relation to employer engagement within the County
		Graham wood/ JCP	Examples of case studies and best practice involving young people on a local and regional basis focusing on:  Apprenticeships.  Work experience/work placements.  Introducing young people to the world of work.  Volunteering.  Self employment.	Briefing note provided for members.	Members will be provided with case studies of young people who have participated in various interventions and have gained employment.	Members will be aware of case studies of young people who have participated in various interventions and have gained employment.

WHEN Times/Dates/ Locations	DESIGNATED LEAD Member/ Officer	WHO Key Witness	WHAT Evidence/Information	HOW Meeting/Visit/ Correspondence/ Briefing Paper/ Research	OUTCOMES	WHY
10.00AM 30 November, 2011.	Diane Close	Visits to various support schemes	To be determined	Visits	Will allow members to see first hand the positive work being undertaken within the County.	Will allow members to see first hand the positive work being undertaken within the County.
10.00AM 22 December, 2011.	Diane Close	JCP	Work undertaken by Jobcentre Plus in relation to engagement with employers including development of a strategy to align skills development with local employment needs.	Presentation and/or report.	Members will receive information on the work of JCP in relation to Employer engagement and support	Members will receive information on the work of JCP in relation to Employer engagement and support.
10.00am 12 January, 2012.	Diane Close	Graham Wood	The role of the Authority in relation to engaging with employers ie. AAP's, TRT, Business Enterprise Partnership, links established via FJF, Derwentside Training.	Presentation and /or report.	Members will receive information on the work of the Authority in relation to employment engagement.	Members will receive information on the work of the Authority in relation to employer engagement.
		Employers	Discussion with employers on barriers and issues to employing young people	Discussion with employers	<ul> <li>opportunity to speak to employers and identify barriers and issues in relation to employing young people.</li> </ul>	<ul> <li>Members will have an understanding of the barriers and issues in relation to employing young people.</li> </ul>
10.00am 30 January, 2012.	Diane Close	Visits	To be determined.	Visits	Will allow members to see first hand the positive work being undertaken within the County.	Will allow members to see first hand the positive work being undertaken within the County.