

Skills Development supported by DCC within County Durham – Scrutiny Review – PROJECT PLAN

WHEN Times/Dates/ Locations	DESIGNATED LEAD Member/ Officer	WHO Key Witness	WHAT Evidence/Information	HOW Meeting/Visit/ Correspondence/ Briefing Paper/ Research	OUTCOMES	WHY
23 November, 2015 9.30am Committee Room 2	Cllr Crute/Diane Close	Graham Wood/John Tindale (RED)	Detail of current approach to skills development at national/regional and local level including identifying key strategies/policies and the role of key partners together with detail of the funding structure.	Meeting (presentation)	Members will have received background information in relation to the approach to skills development, detail of funding structure, key strategies/policies and the role of key partners nationally, regionally and locally.	Members will have knowledge of the current approach to skills development, the funding structure, key strategies/policies and the role of key partners at a national, regional and local level.
28 January 2016 9.30am Committee Room 1(B)	Cllr Crute/Diane Close	Graham Wood/John Tindale (RED)	Information of employment trends on a national, regional and local basis including employment sectors, qualifications and projections by sectors together with identified skill priorities and issues.	Meeting (presentation)	Members will have received detail of: employment trends; comparisons at a national, regional and local level; identified skill priorities and issues.	Members will be aware of: comparisons in relation to employment trends at a national, regional and local level; identified skill priorities and issues.
2 February, 2016 9.30am Farnham Room	Cllr Crute/Diane Close	Graham Wood/John Tindale (RED) Linda Bailey (CAS)	Detail of the role and performance of DCC in supporting skills development within County Durham, identifying key partners at national/regional and local level, how DCC engages with partners, examples of various skill initiatives/projects in which DCC is involved and skills performance information. Detail of the role of the progression and Learning team in supporting skills development within the County via the Youth Employment Initiative (YEI).	Meeting (Presentation)	Members will have received information of the role and performance of DCC in supporting skills development within County Durham. Members will have received detail of the projects and initiatives being developed within County Durham to support skills development which will be EU funded via the YEI.	Members will have detailed knowledge of: the role and performance of DCC in supporting skills development, in the County including how DCC engages with key partners; examples of various skill initiatives/projects and relevant skills performance information. Members will be aware of the projects and initiatives being developed within County Durham which will be EU funded via the YEI.
16 February 2016 9.30 am Committee Room 2	Cllr Crute/Diane Close	Partners including: National Careers service (Jenny Kitching) Business	Information from key partners on how they engage with DCC and other key partners to support skills development within the County, their role in relation to IAG, skills support and development, any projects/initiatives in which they are involved and any gaps in provision which they have	Meeting (Presentation) and discussion with partners	Members will have had the opportunity to discuss with key partners current skills support within the County, how they engage with key partners, how they deliver IAG and training, detail of any projects/initiatives in which they are involved and any gaps they have identified in	Members will be aware of the role of key partners within the County in relation to: skills development and support; their involvement in various projects/initiatives and any gaps they have identified in provision.

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		Education Board (John Cuthbert) FE Colleges (David Brough – B/A College) (Natasha Francis - New College Durham) Specialist Learning Providers (Infinite Learning and Development – Keith Corbett) .	identified.		provision.	
8 March, 2016 9.30am Committee Room 1(A)	Cllr Crute/Diane Close	Partners Including: CDEP (Sue Parkinson) Employers (Altec Engineering LTD - David Steel) Esh Group – Tricia Mullen)	Information from key partners on how they engage with DCC and other key partners to support skills development within the County, their role in relation to IAG, skills support and development, any projects/initiatives in which they are involved and any gaps in provision which they have identified.	Meeting (presentation) and discussion with partners	Members will have had the opportunity to discuss with key partners current skills support within the County, how they engage with key partners, how they deliver IAG and training, detail of any projects/initiatives in which they are involved and any gaps they have identified in provision.	Members will be aware of the role of key partners within the County in relation to: skills development and support; their involvement in various projects/initiatives and any gaps they have identified in provision.
24 March, 2016 10.00am Committee	Cllr Crute/Diane Close	Graham Wood/ John Tindale	Information on skill gaps or barriers to meeting skill needs identified by DCC and partners. In addition, any identified action to address gaps in	Meeting (presentation) and discussion	Members will have received detail of and had the opportunity to discuss with DCC officers skill gaps or barriers to meeting skill needs within	Members will have identified: any skill gaps or barriers to meet skill needs within the County; actions already identified to

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Room 1(A)		(RED)	provision and consideration of future skill priorities for County Durham.		the County, any action already identified to address gaps or barriers and how this has been reflected in future skill priorities for the County.	address any skill gaps or barriers and future skill priorities.
5 April, 2016 Leaving at 9.30am visit	Cllr Crute/Diane Close	TBC	Members will visit key partners within the County and receive information/detail of the type/level of skills support provided.	Visit	Members will have had the opportunity to see the type and level of skills support provided by key partners within the County.	Members will have seen the type and level of skills support provided by key partners in the County.
25 April, 2016 Leaving at 9.30am visit	Cllr Crute/Diane Close	TBC	Members will visit key partners within the County and receive information/detail of the type/level of skills support provided.	Visit	Members will have had the opportunity to see the type and level of skills support provided by key partners within the County.	Members will have seen the type and level of skills support provided by key partners within the County.