

**Central Durham Crematorium
Joint Committee**

28 June 2017



**Quarterly Performance and
Operational Report**

Report of Graham Harrison, Bereavement Services Manager

Purpose of the Report

1. To provide Members of the Central Durham Crematorium Joint Committee with an update relating to performance and other operational matters.

Performance Update - Number of Cremations

2. The table below provides details of the number of cremations for the period 1 April to 31 May 2017 inclusive, with comparative data in the same period last year:

	2016/17	2017/18	Change
April	197 + 1*	166 + 1*	- 31+ 0*
May	184 + 1*	209 + 0*	+ 25 - 1*
TOTAL	381 + 2*	375 + 1*	- 6 - 1*

* = Non-Viable Foetus (NVF) ** = Stillborns (STs) *** = Body parts

3. The full profile of where families came from can be seen in Appendix 2. In summary 115 came from Durham, 26 came from Spennymoor and 234 from outside of the area. There has been 1NVF cremation undertaken for the period covered by this report compared to 2 in the comparable period last year, which is an decrease of 1 NVF and a slight decrease of 6 cremations year on year.

Memorials

4. The table below outlines the number and value of the memorials sold in the period April to May 2017 compared to the same period the previous year.

	(Apr – May) 2016/17		(Apr – May) 2017/18	
	Number	£	Number	£
Vase Blocks	3	1,944	4	2,668
Large Plaques	11	4,802	18	8,356
Small Plaques	1	258	1	281
Niche	1	1,501	1	1,348
Renewal	21	3,378	13	2,237
Total	37	11,883	37	14,890

5. In overall terms the number and value of memorials sold of 37 / £14,890 compares to 37 / £11,883 in the same period last year - an increase of £3,007 in the value year on year.

Operational Matters

Staffing

6. Members agreed at the April 2017 meeting to advertise for the vacant Crematorium Operative post. The position has now been advertised internally at Durham and Spennymoor Councils, with interviews to be held on 13 June 2017. Members will be provided with a verbal update at the meeting.

Institute of Cemetery and Crematorium Management ICCM Learning Convention and Exhibition 2017

7. As in previous years, the necessary arrangements have been made for representation at the Institute of Cemetery and Crematorium Management ICCM Learning Convention and Exhibition which is to be held at Oxford Belfry Hotel, Milton Common, Nr Thame, Oxfordshire from 25 to 27 September 2017. It is proposed that the Bereavement Services Manager and the Chair attend this conference as representatives of the Central Durham Crematorium Joint Committee.

Recycling of Metals Scheme

8. Members may recall that the Crematorium received a cheque relating to the recycling of metals scheme from the Institute of Cemetery and Crematorium Management to the sum of £5,000 for the Stillbirth & Neonatal Death Charity (SANDS). Due to the Purdah period for the recent elections arrangements will be made to present the cheque following this meeting.

Recommendations:

9. It is recommended that Members of the Central Durham Joint Committee:
- (i) Note the current performance of the crematorium.
 - (ii) Note the situation with regards to the vacant Crematorium Operative post.
 - (iii) Note the attendance at the Institute of Cemetery and Crematorium Management ICCM Learning Convention.
 - (iv) Note the distribution of recycling income to the respective charity.

Appendix 1: Implications

Finance

As identified in the report with regards to the position of the Income and the crematorium improvement works.

Staffing

As identified in the report.

Risk

There are no risk implications associated with this report.

Equality and Diversity / Public Sector Equality Duty

There are no Equality and Diversity implications associated with this report.

Accommodation

The development project will improve customer and staff accommodation.

Crime and Disorder

There are no Crime and Disorder implications associated with this report.

Human Rights

There are no Human Rights implications associated with this report.

Consultation

Officers of Spennymoor Town Council were consulted on the contents of this report.

Procurement

There are no procurement issues associated with this report.

Disability Issues

There are no disability issues associated with this report.

Legal Implications

There are no legal implications associated with this report.

Appendix 2: Breakdown of Figures

	Apr	May	Total Apr-May
DURHAM	49	66	115
BISHOP AUCKLAND	2	8	10
BLACKHALL	3	1	4
BLYTH		1	1
BRISTOL		1	1
CHESTER LE STREET	10	17	27
CHILTON		2	2
CONSETT	3		3
CROOK	6	7	13
DARLINGTON	1	1	2
EASINGTON	4	4	8
EAST RAINTON		1	1
ESH WINNING		2	2
FERRYHILL	4	7	11
FISHBURN		1	1
GATESHEAD	1		1
GREAT LUMLEY	1	5	6
HARTLEPOOL	1	1	2
HETTON LE HOLE	3	2	5
HEXHAM		1	1
HORDEN	4	6	10
HOUGHTON	2	5	7
MURTON	4	5	9
NETTLESWORTH	2		2
NEW BRANCEPETH	1		1
NEWTON AYCLIFFE	3	1	4
NORTHUMBERLAND	1		1
PETERLEE	7	7	14
SALTBURN		1	1
SACRISTON	3	2	5
SEAHAM	4	14	18
SEDFIELD	2	1	3
SHILDON		1	1
SHOTTON	7	6	13
SOUTH HETTON		2	2
SOUTH OF ENGLAND		1	1
SPENNYMOOR	15	11	26
STANHOPE		1	1
STANLEY	2	2	4

	Apr	May	Total Apr-May
STOCKTON	2	1	3
THORNLEY	2		2
TOW LAW	1	1	2
TRIMDON	4	5	9
WASHINGTON	3	1	4
WEST CORNFORTH	1	3	4
WHEATLEY HILL	2	2	4
WILLINGTON	3	1	4
WINGATE	1	1	2
YORKSHIRE	2		2
Total	166	209	375