

# Central Durham Crematorium Joint Committee

27 June 2018



## Annual Constitutional Review

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### Report of the Clerk to the Joint Committee

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#### Purpose of the Report

1. This report provides details of a review of the Central Durham Crematorium Joint Committee's Constitution, which, in accordance with the Annual Governance Statement requirements, is reviewed on an annual basis at the Joint Committee's Annual General Meeting.

#### Background Information

2. The Constitution of the Central Durham Crematorium Joint Committee was presented to and approved by Members on 24 April 2013.
3. Members also gave a commitment to review the Constitution on an annual basis, as part of the approval process for the Annual Governance Statement.

#### Review of the Constitution

4. The Constitution has been reviewed by the Clerk to the Central Durham Crematorium Joint Committee.
5. Members will recall that the Constitution as adopted in 2013 retained the constituent authority legal titles; expenditure and subsequent surplus distribution arrangements to Durham County Council / Spennymoor Town Council on an 80 / 20 basis; and policies concerning the transfers to reserves of retained surpluses.
6. Members will again note that the constituent authority membership appointments and asset ownership remain as per the original constitution of 3 May 1983.
7. The Central Durham Crematorium Joint Committee will continue to operate within the procedure rules and financial regulations of the lead partner authority, Durham County Council, who will continue to be responsible for the management of the facility and for supporting the Joint Committee.
8. The review has not highlighted any requirements for change to the current Constitution, which is attached at Appendix 2 for Members' full consideration, and therefore this report recommends continuation of the existing Constitution and governance arrangements.

## **Recommendations:**

9. It is recommended that:

Members of the Committee consider the outcome of the review of the Constitution of Central Durham Crematorium Joint Committee, and reapprove the Constitution as set out in Appendix 2, the review having been completed in accordance with Annual Governance Statement requirements.

## **Background Papers**

Central Durham Crematorium Joint Committee Constitution (adopted 24 April 2013).

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## **Appendix 1: Implications**

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### **Finance**

As set out within the report

### **Staffing**

As outlined in the Report

### **Risk**

None specific within the report

### **Equality and diversity / Public Sector Equality Duty**

None specific within the report

### **Accommodation**

As set out within the report

### **Crime and disorder**

None specific within the report

### **Human rights**

None specific within the report

### **Consultation**

None specific within the report

### **Procurement**

None specific within the report

### **Disability Issues**

None specific within the report

### **Legal Implications**

As set out within the report